

# Cape Winelands District Municipality

## IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY

For the Financial Year 1<sup>st</sup> July 2016 to 30<sup>th</sup> June 2017

### BACKGROUND

This report is in compliance with Regulation 6(2)(a)(i) of the Supply Chain Management Regulations<sup>1</sup> on the implementation of the Supply Chain Management Policy of the Cape Winelands District Municipality. The purpose of the report is to assist and strengthen Council's oversight role in the execution thereof. Furthermore, it must be made public in accordance with Section 21A of the Municipal Systems Act, 2000 on an annual basis.

### POLICY

The Supply Chain Management Policy was initially adopted on 23 January 2006 and revised for a third time on 25<sup>th</sup> May 2017. It is fully compliant with National Treasury's prescripts. It has been advertised numerously and is available on Council's web page.

### ACTIONS/PROCEDURES GIVING EFFECT TO POLICY IMPLEMENTATION

The Constitution of the Republic of South Africa, 1996 addresses this issue in section 217. When an organ of state in the national, provincial or local sphere of government, or any other institution identified in national legislation, contracts for goods or services, it must do so in accordance with a system which is fair, equitable, transparent, competitive and cost-effective.

To give orderly effect to the above the Supply Chain Management processes are categorised in;

- (a) Demand management
- (b) Acquisition management
- (c) Logistics management
- (d) Disposal management
- (e) Performance management
- (f) Other matters

#### (a) Demand management

Demand management requires timely planning and a management process that will ensure that all goods and services which are required are quantified, budgeted for and delivered in a timely and effective manner at the right locations and at the critical delivery dates. These goods and services must be of appropriate quality, quantity at a fair cost.

Furthermore, the required specifications must ensure that needs are met.

In order to further enhance the demand planning process, an annual procurement plan has been designed for implementation during the coming financial year. The final target dates for each project were determined with Council's approval of the final

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<sup>1</sup> Supply Chain Management Regulations: National Treasury General Notice 868, Gazette no. 27636 dated 30 May 2005.

budget. Senior managers are accountable to ensure that the procurement process commences as per the target dates. Information is available in the financial system. Reports, e.g. "Demand Plan" and "Procurement Plan Schedule" are available and are compiled with comments and forwarded to the Accounting Officer on a quarterly basis.

Specifications are unbiased and advertised in order to promote the five pillars of procurement as set out in the Constitution. It ultimately ensures that the needs are addressed effectively.

**(b) Acquisition management**

The system of acquisition management must ensure the following:

- (i) That goods and services are only procured in accordance with authorised processes;
- (ii) That expenditure on goods and services are incurred in terms of an approved budget as per section 15 of the Municipal Finance Management Act (Act 56 of 2003);
- (iii) That the threshold values for different procurement processes are complied with;
- (iv) That bid documentation, evaluation and adjudication criteria and general conditions of contract are in accordance with any applicable legislation; and
- (v) That any Treasury guidelines on acquisition management are properly taken into account.

The procurement process is centralised. This is essential to ensure that all requests for quotations are actioned by the Supply Chain Management Unit which controls and manage compliance with the different thresholds of procurement. It must also combat the deliberate splitting of orders into smaller parts merely to avoid complying with the thresholds. Requests for competitive bids (in excess of R 30,000) and awards made are advertised on the municipal notice boards, website and in the press if more than R 200,000.

To give effect to the above, a coding system, by range (SCM Regulation 12) of procurement and value, was developed to control, manage and report on acquisitions.

A summary of the different categories of acquisitions made for the period is attached as **Annexure "A1"**.

**Bid committees:** The following table details the number of bid committee meetings held for the year under review:

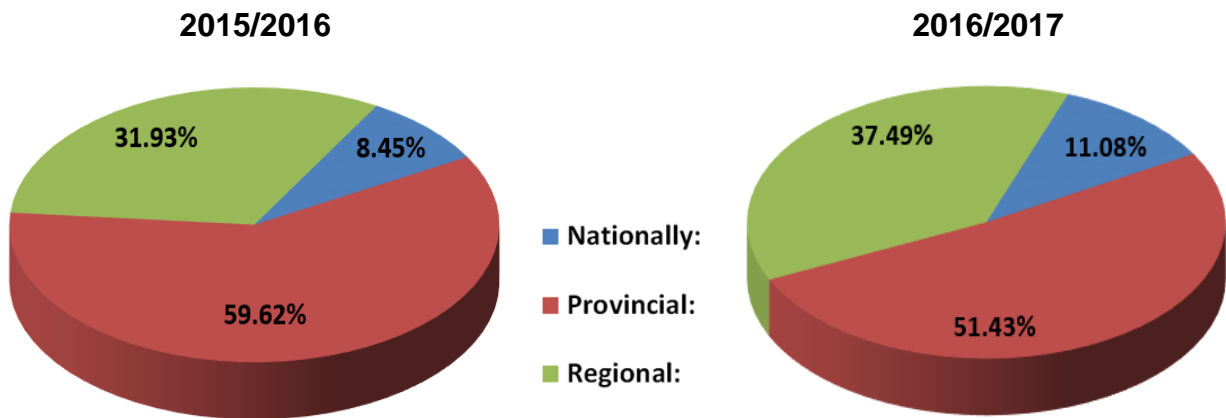
|                                   | Bid Specification Committee |              |                |                | Bid Evaluation Committee |              |                |                | Bid Adjudication Committee |              |                |                |
|-----------------------------------|-----------------------------|--------------|----------------|----------------|--------------------------|--------------|----------------|----------------|----------------------------|--------------|----------------|----------------|
|                                   | No. of Meetings             | No. of Items | No. of Agendas | No. of Minutes | No. of Meetings          | No. of Items | No. of Agendas | No. of Minutes | No. of Meetings            | No. of Items | No. of Agendas | No. of Minutes |
| <b>TENDERS:<br/>&gt; R200,000</b> |                             |              |                |                |                          |              |                |                |                            |              |                |                |
| <b>1<sup>st</sup> Quarter</b>     | 5                           | 30           | 5              | 5              | 4                        | 14           | 4              | 4              | 4                          | 16           | 4              | 4              |
| <b>2<sup>nd</sup> Quarter</b>     | 3                           | 11           | 3              | 3              | 3                        | 18           | 3              | 3              | 3                          | 24           | 3              | 3              |
| <b>3<sup>rd</sup> Quarter</b>     | 2                           | 19           | 2              | 2              | 2                        | 12           | 2              | 2              | 3                          | 13           | 3              | 3              |
| <b>4<sup>th</sup> Quarter</b>     | 4                           | 27           | 4              | 4              | 5                        | 28           | 5              | 5              | 6                          | 28           | 5              | 5              |
| <b>TOTAL</b>                      | <b>14</b>                   | <b>87</b>    | <b>14</b>      | <b>14</b>      | <b>14</b>                | <b>72</b>    | <b>14</b>      | <b>14</b>      | <b>16</b>                  | <b>81</b>    | <b>15</b>      | <b>15</b>      |

**Formal written price quotations:** (R 30,001 - R 200,000) The following table details the number of formal written price quotations that were evaluated and awarded in the year under review:

| FORMAL WRITTEN PRICE QUOTATIONS: R30,001 - R200,000 | Evaluated & Awarded |
|---|---------------------|
| 1 <sup>st</sup> Quarter                             | 34                  |
| 2 <sup>nd</sup> Quarter                             | 24                  |
| 3 <sup>rd</sup> Quarter                             | 17                  |
| 4 <sup>th</sup> Quarter                             | 11                  |
| <b>TOTAL</b>  | <b>86</b>           |

Municipalities must report to National Treasury on all acquisitions in excess of R 100,000 on a monthly basis. Information is captured and approved directly on their CRA System. **Annexure “A3”** is a list of awards made.

**Geographical expenditure:**



**Awards made to companies according to their Broad-Based Black Economic Empowerment (B-BBEE) level of contribution**

As from 1<sup>st</sup> April 2017, the new Preferential Procurement Regulations, 2017 came into effect. The threshold value between the 80/20 and the 90/10 applications increased from R 1m to R 50m. It’s also now prescriptive on issues such as cancellation, sub-contracting and market-related pricing.

The B-BBEE status level of contribution means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act. The scoring is done by an accredited institution. Auditors are no longer allowed to issue certificates. The scorecard contains elements such as ownership, management control, employment equity, skills development, procurement, enterprise development and socio economic development. A score is then calculated as prescribed by the B-BBEE Act and the Codes of Good Practice, which places the supplier on a certain B-BBEE level. Each level earns a supplier a certain number of B-BBEE points which they can claim when bidding for goods and services above a value of R 30 000 (incl VAT). **New regulations passed on 06 May 2015 provides that EMEs (Exempted Micro Enterprises) and QSEs (Qualifying Small Enterprises) can obtain eligibility by producing their own B-BBEE certificates in the form of a sworn affidavit.**

**Break down of procurement to illustrate values spent with B-BBEE compliant suppliers:**

| Level & Points i.r.o the 90/10 & 80/20 categories |       | Number of Qualifying Suppliers |            | Value spent           |                       | % of Total     |                |
|---|-------|--------------------------------|------------|-----------------------|-----------------------|----------------|----------------|
|   |       | 2015/2016                      | 2016/2017  | 2015/2016             | 2016/2017             | 2015/2016      | 2016/2017      |
| Level 1   | 10/20 | 68                             | 90         | 26 483 494.80         | 33 365 645.00         | 17.75%         | 20.94%         |
| Level 2   | 9/18  | 31                             | 38         | 7 055 546.68          | 23 057 575.19         | 4.73%          | 14.47%         |
| Level 3   | 6/14  | 44                             | 25         | 46 090 393.36         | 19 388 879.73         | 30.89%         | 12.17%         |
| Level 4   | 5/12  | 59                             | 56         | 12 147 800.20         | 8 545 600.20          | 8.14%          | 5.36%          |
| Level 5   | 4/8   | 4                              | 2          | 448 859.01            | 100 275.18            | 0.30%          | 0.06%          |
| Level 6   | 3/6   | 6                              | 1          | 1 535 498.26          | 439 242.48            | 1.03%          | 0.28%          |
| Level 7   | 2/4   | 1                              | 4          | 4 389.00              | 319 085.77            | 0.003%         | 0.20%          |
| Level 8   | 1/2   | 13                             | 11         | 12 139 993.94         | 28 678 582.71         | 8.14%          | 18.00%         |
| No Status   |       | 457                            | 319        | 43 316 090.75         | 45 457 530.71         | 29.02%         | 28.52%         |
| <b>Totals</b>                                     |       | <b>683</b>                     | <b>546</b> | <b>149 222 066.00</b> | <b>159 352 416.97</b> | <b>100.00%</b> | <b>100.00%</b> |

**Appeals by aggrieved bidders: Regulation 50(4)(b)**

No successful appeals were lodged by aggrieved bidders for the period under review.

**Deviations from normal procurement processes**

**(i) Regulation 36(1)(a) Deviations (Sole provider, impractical, impossible, etc.)**

Regulation 36 refers to acquisitions made in exceptional cases when it is impractical or impossible to follow the official procurement processes. Typical circumstances may be in case of an emergency, if such goods or services are produced or available from a single provider only, such as agents, special works of art or historical objects where specifications are difficult to compile and/or the acquisition of animals for zoos.

For the year under review, the total deviations approved by the Accounting Officer and or his delegated authority amounted to R 16,783,031.15 compared to the previous year's figure of R 22,005,991.32. This represents a decrease of 23.73%. It is noted that deviation values fluctuate during each period and will not necessarily reflect the same patterns. However, long-term<sup>2</sup> contracts are now included in this year's total. The table and chart on page five indicates the volumes and values of instances, per category.

See illustration below for the deviations which occurred in the year under review. Full details thereof can be analysed in the quarterly reports as submitted to Council during the year. All instances of this nature are disclosed and included in the annual financial statements.

**(ii) Regulation 16(c) and 17(1)(c) Deviations**

In the acquisition process it is not always possible to obtain three responsive quotations. If it is in respect of written quotations, regulation 16(c) for a value R 2001 to R 10,000 complies, namely; the reasons must be recorded and reported quarterly to the accounting officer or another official designated by the accounting officer. For formal written price quotations, regulation 17(1)(c) for a value R 10,001 to R 200,000 complies, namely; the reasons must be recorded and approved by the chief financial officer or an official designated by the chief financial officer. In this instance the accounting officer must record the names of the potential providers and their written quotations.

<sup>2</sup> Long-term Contracts: Services of continues / on-going nature, obtained in the past and not newly procured when payments are made; e.g. software licenses / maintenance of existing business processes.

In the 2012/2013 audit, the Auditor-General was of the opinion that the municipality did not demonstrate that it did its best to obtain three quotations and/or did not give sufficient reasons for the deviations. This was rectified with improved procedures that satisfied the Auditor-General in the previous audits. The total for 2016/2017 amounted to R 13,455,135.29 in relation to R 6,169,678.43 reported in the 2015/2016 financial year. Despite the renewed efforts, the results do not reflect an improvement for the current year. The illustration below can be scrutinised to identify problematic areas.

It must be noted that 209, to the value of R 6,619,492.14 of the 712 instances were advertised on the municipality's notice boards and webpage. It represents 29.35% of the transactions and 49.20% of the value.

### ILLUSTRATED VALUES

| Commodity Description<br>April to June 2017 | REG.16(c)<br>< 3 Written<br>Quotations |                  | REG.17(1)(c)<br>< 3 Written<br>Quotations |                   | DEV-<br>REG.36(1)<br>(a)(i)<br>Emergency | DEV- REG.36(1)<br>(a)(ii) Sole<br>Supplier | DEV-<br>REG.36(1)<br>(a)(v)<br>Impractical | DEV- REG.36(1)<br>(a)(ii) Longterm<br>Contracts<br>(Impractical) | DEV- REG.36(1)<br>(a)(ii) Serves<br>Prov./Agents | DEV- PPPFA<br>SEC.2(1)(f)<br>Lowest<br>Quote not<br>selected | Other Organs<br>of State |                  | TOTALS      |                  |           |               |           |                  |             |                   |
|---|--|------------------|---|-------------------|--|--|--|--|--|--|--------------------------|------------------|-------------|------------------|-----------|---------------|-----------|------------------|-------------|-------------------|
|   | #                                      | Value            | #   | Value             | #  | Value                                      | #  | Value  | #  | Value  | #                        | Value            | #           | Value            |           |               |           |                  |             |                   |
| AIR-CONDITIONING - NEW                      |  |                  | 4   | 382 614           |  |  |  |  |  |  |                          |                  | 4           | 382 614          |           |               |           |                  |             |                   |
| ALIEN PLANT ERADICATION                     | 1                                      | 9 698            |   |                   |  |  |  |  |  | 5  | 86 288                   |                  | 6           | 95 986           |           |               |           |                  |             |                   |
| ALIEN PLANT ERADICATION (CWDM)              |  |                  | 14  | 822 690           |  |  |  |  |  |  |                          |                  | 14          | 822 690          |           |               |           |                  |             |                   |
| ALIEN PLANT ERADICATION (WFW)               |  |                  | 26  | 438 424           |  |  |  |  |  |  |                          |                  | 26          | 438 424          |           |               |           |                  |             |                   |
| BREAKFAST/LUNCH/SUPPER-OTHER                | 17                                     | 90 009           | 15  | 489 071           |  |  |  |  |  |  |                          |                  | 32          | 579 080          |           |               |           |                  |             |                   |
| BUILDINGS - CONSTRUCTION                    |  |                  | 19  | 1 214 014         |  |  |  |  |  |  |                          |                  | 19          | 1 214 014        |           |               |           |                  |             |                   |
| BUILDINGS - MAINTENANCE                     |  |                  | 4   | 341 110           |  |  |  |  |  |  |                          |                  | 4           | 341 110          |           |               |           |                  |             |                   |
| CAMERA: DIGITAL                             |  |                  | 9   | 17 189            |  |  |  |  |  |  |                          |                  | 9           | 17 189           |           |               |           |                  |             |                   |
| CELL PHONE - SERVICE CHARGES                |  |                  |   |                   |  |  |  | 56   | 83 659   |  |                          |                  | 56          | 83 659           |           |               |           |                  |             |                   |
| CHEMICALS FOR PORTABLE TOILETS              | 1                                      | 250              |   |                   |  |  |  |  |  |  |                          |                  | 1           | 250              |           |               |           |                  |             |                   |
| CLEAN & GREEN PROJECTS                      |  |                  | 6   | 200 000           |  |  |  |  |  |  |                          |                  | 6           | 200 000          |           |               |           |                  |             |                   |
| CLEANING SERVICES                           |  |                  | 43  | 78 084            |  | 4  | 4 435                                      |  |  |  |                          |                  | 47          | 82 519           |           |               |           |                  |             |                   |
| COMMUNICATION CENTRE                        |  |                  |   |                   |  |  |  | 22   | 115 554  |  |                          |                  | 22          | 115 554          |           |               |           |                  |             |                   |
| COMPUTER - ACCESSORIES                      |  |                  | 1   | 67 841            |  |  |  |  |  |  |                          |                  | 1           | 67 841           |           |               |           |                  |             |                   |
| COMPUTER - SERVERS/MAIN FRAME               |  |                  | 2   | 288 366           |  |  |  |  |  |  |                          |                  | 2           | 288 366          |           |               |           |                  |             |                   |
| CONSULTANTS - OTHER                         |  |                  |   |                   | 2  | 18 956                                     |  |  |  |  |                          |                  | 2           | 18 956           |           |               |           |                  |             |                   |
| CONSULTANTS - PROFESSIONAL SERVICES         |  |                  | 20  | 1 398 142         | 2  | 85 336                                     | 1  | 19 950   | 13   | 429 005  |                          |                  | 36          | 1 932 433        |           |               |           |                  |             |                   |
| EDUCATIONAL/SOCIAL/RECREATION               | 1                                      | 7 011            |   |                   | 1  | 12 790                                     |  |  |  |  |                          |                  | 1           | 7 011            |           |               |           |                  |             |                   |
| EMERGENCY: FIRE FIGHTING SERVICES           |  |                  |   |                   |  |  |  |  |  |  |                          |                  | 1           | 12 790           |           |               |           |                  |             |                   |
| EMERGENCY: VEHICLE RECOVERY                 |  |                  |   |                   | 21                                       | 34 072                                     |  |  |  |  |                          |                  | 21          | 34 072           |           |               |           |                  |             |                   |
| EQUIPMENT - ELECTRICAL APPLIANCES           |  |                  | 7   | 32 095            |  |  |  |  |  |  |                          |                  | 7           | 32 095           |           |               |           |                  |             |                   |
| EQUIPMENT - ELECTRONIC/RADIO/Etc.           |  |                  | 8   | 408 347           |  |  |  |  |  |  |                          |                  | 8           | 408 347          |           |               |           |                  |             |                   |
| EQUIPMENT - OTHER                           |  |                  | 32  | 720 772           |  |  |  |  |  |  |                          |                  | 32          | 720 772          |           |               |           |                  |             |                   |
| FUEL - DIESEL                               |  |                  |   |                   |  |  |  |  | 3924   | 4 215 502  |                          |                  | 3924        | 4 215 502        |           |               |           |                  |             |                   |
| FUEL - PETROL                               |  |                  |   |                   |  |  |  |  | 3309   | 1 509 333  |                          |                  | 3309        | 1 509 333        |           |               |           |                  |             |                   |
| HOTEL BOOKINGS - LOCAL                      |  |                  | 29  | 771 538           |  |  | 2  | 58 715   |  |  |                          |                  | 31          | 830 253          |           |               |           |                  |             |                   |
| IT RELATED GOODS & SERVICES                 |  |                  | 3   | 190 466           |  |  |  |  |  |  |                          | 25               | 2 851 598   | 28               | 3 042 065 |               |           |                  |             |                   |
| LEGAL SERVICES                              |  |                  | 17  | 38 272            |  |  |  |  |  |  |                          |                  | 17          | 38 272           |           |               |           |                  |             |                   |
| MEDIA: NEWS PAPERS/MAGAZINES/Etc.           |  |                  |   |                   | 3  | 5 729                                      | 1  | 15 732   |  |  |                          | 41               | 1 080       | 45               | 22 541    |               |           |                  |             |                   |
| MEDICAL: TREATMENT                          | 7                                      | 26 341           |   |                   |  |  |  |  |  |  |                          |                  | 7           | 26 341           |           |               |           |                  |             |                   |
| MISCELLANEOUS                               | 6                                      | 31 327           | 18  | 1 238 076         | 4  | 43 195                                     | 1  | 2 500  |  |  |                          |                  | 29          | 1 315 098        |           |               |           |                  |             |                   |
| OFFICE EQUIPMENT                            |  |                  | 14  | 45 399            |  |  |  |  |  |  |                          |                  | 14          | 45 399           |           |               |           |                  |             |                   |
| PHOTOCOPY MACHINES                          |  |                  |   |                   | 10                                       | 432 128                                    |  |  | 37   | 894 114  |                          |                  | 47          | 1 326 242        |           |               |           |                  |             |                   |
| POSTAL & PACKAGING SERVICES                 |  |                  |   |                   |  |  | 8  | 5 740  |  |  |                          | 8                | 5 280       | 16               | 11 020    |               |           |                  |             |                   |
| PRINTERS - NEW                              |  |                  | 3   | 24 583            |  |  |  |  |  |  |                          |                  | 3           | 24 583           |           |               |           |                  |             |                   |
| PRINTING & PUBLICATIONS                     |  |                  | 14  | 75 357            | 1  | 22 794                                     |  |  |  |  |                          |                  | 15          | 98 151           |           |               |           |                  |             |                   |
| PROTECTIVE CLOTHING                         | 6                                      | 17 172           | 5   | 199 405           |  |  |  |  |  |  |                          |                  | 11          | 216 577          |           |               |           |                  |             |                   |
| REFRESHMENTS/ENTERTAINMENT                  | 2                                      | 6 284            |   |                   |  |  |  |  |  |  |                          |                  | 2           | 6 284            |           |               |           |                  |             |                   |
| RENEWAL: SOFTWARE LICENSE                   |  |                  | 2   | 67 132            |  | 7  | 186 909                                    |  |  |  |                          |                  | 9           | 254 041          |           |               |           |                  |             |                   |
| RENTAL - CONFERENCE FACILITY/CATERING       |  |                  | 2   | 53 773            |  |  |  |  |  |  |                          |                  | 2           | 53 773           |           |               |           |                  |             |                   |
| RENTAL - FIXED PROPERTY                     |  |                  |   |                   |  |  |  | 22   | 75 684   |  |                          |                  | 22          | 75 684           |           |               |           |                  |             |                   |
| RENTAL - OTHER                              | 19                                     | 87 738           | 3   | 45 849            |  |  |  | 13   | 77 804   |  |                          |                  | 35          | 211 391          |           |               |           |                  |             |                   |
| RENTAL - SPECIALISED EQUIPMENT              |  |                  |   |                   |  |  |  | 2  | 34 795   |  |                          |                  | 2           | 34 795           |           |               |           |                  |             |                   |
| RENTAL EXHIBITION SPACE                     |  |                  |   |                   | 5  | 502 481                                    |  |  |  |  |                          |                  | 5           | 502 481          |           |               |           |                  |             |                   |
| RENTAL: PORTABLE CHEMICAL TOILETS           | 1                                      | 4 560            | 1   | 11 218            |  |  |  |  |  |  |                          |                  | 2           | 15 778           |           |               |           |                  |             |                   |
| REPAIR TRAFFIC LIGHTS                       |  |                  |   |                   | 3  | 42 917                                     |  |  |  |  |                          |                  | 3           | 42 917           |           |               |           |                  |             |                   |
| REPAIRS/SERVICE: MECHANICAL/ELECTRIC        |  |                  | 3   | 131 962           |  |  |  |  |  |  |                          |                  | 3           | 131 962          |           |               |           |                  |             |                   |
| REPAIRS: OTHER (ELECTRONIC/MECH/Etc.)       |  |                  | 1   | 519               |  |  |  |  |  |  |                          |                  | 1           | 519              |           |               |           |                  |             |                   |
| REPAIRS: ROAD RELATED DAMAGES               |  |                  |   |                   |  |  | 5  | 39 235   |  |  |                          |                  | 5           | 39 235           |           |               |           |                  |             |                   |
| SABC & OTHER RADIO & TV ADVERTISING         |  |                  |   |                   |  |  | 2  | 80 000   |  |  |                          |                  | 2           | 80 000           |           |               |           |                  |             |                   |
| SECURITY SERVICES                           |  |                  | 79  | 118 825           |  |  |  |  |  |  |                          |                  | 79          | 118 825          |           |               |           |                  |             |                   |
| SERVICE LEVEL AGREEMENTS                    |  |                  |   |                   | 1  | 150 000                                    |  |  |  |  |                          |                  | 1           | 150 000          |           |               |           |                  |             |                   |
| SERVICES - SECURITY                         |  |                  |   |                   |  |  |  | 29   | 34 612   |  |                          |                  | 29          | 34 612           |           |               |           |                  |             |                   |
| SERVICES - SPECIFIC SUPPLIER                |  |                  |   |                   | 1  | 17 571                                     |  |  |  |  |                          |                  | 1           | 17 571           |           |               |           |                  |             |                   |
| SERVICES - TELEPHONE                        |  |                  |   |                   |  |  |  | 11   | 3 785 265  |  |                          |                  | 11          | 3 785 265        |           |               |           |                  |             |                   |
| SERVICING OF EQUIPMENT BY AGENT             |  |                  |   |                   |  |  | 121  | 263 086  |  |  |                          |                  | 121         | 263 086          |           |               |           |                  |             |                   |
| SINGLE PROV. SABC & OTHER COMM.             |  |                  |   |                   | 4  | 68 413                                     |  |  |  |  |                          |                  | 4           | 68 413           |           |               |           |                  |             |                   |
| SLAs WITH ORGANS OF STATE                   |  |                  |   |                   |  |  |  | 11   | 107 004  |  |                          |                  | 11          | 107 004          |           |               |           |                  |             |                   |
| SOFTWARE & SUPPORT                          |  |                  |   |                   | 5  | 250 762                                    |  | 45   | 2 206 482  |  |                          |                  | 50          | 2 457 244        |           |               |           |                  |             |                   |
| SOFTWARE (SPECIFIC)                         | 1                                      | 3 846            | 4   | 324 428           | 7  | 358 033                                    |  | 1  | 148  |  |                          |                  | 13          | 686 455          |           |               |           |                  |             |                   |
| STATIONERY - OTHER                          |  |                  | 2   | 42 822            |  |  |  |  |  |  |                          |                  | 2           | 42 822           |           |               |           |                  |             |                   |
| STRIP & REPAIR WORK - ELECTRONIC/Etc.       |  |                  |   |                   |  |  |  | 8  | 19 533   |  |                          |                  | 8           | 19 533           |           |               |           |                  |             |                   |
| SUBSCRIPTIONS - LEGAL                       |  |                  |   |                   |  |  | 4  | 90 458   |  |  |                          |                  | 4           | 90 458           |           |               |           |                  |             |                   |
| TOURISM PROJECTS / EXPOS                    |  |                  |   |                   | 1  | 119 700                                    |  |  |  |  |                          |                  | 1           | 119 700          |           |               |           |                  |             |                   |
| TRAINING (SPECIFIC)                         | 1                                      | 6 384            | 31  | 1 087 985         | 9  | 148 550                                    | 1  | 6 350  |  |  |                          | 1                | 4 241       | 43               | 1 253 510 |               |           |                  |             |                   |
| TRANSLATION SERVICES                        |  |                  | 1   | 10 800            |  |  |  |  |  |  |                          |                  | 1           | 10 800           |           |               |           |                  |             |                   |
| TRANSPORT/DELIVERIES & STORAGE              |  |                  | 1   | 28 785            |  |  |  |  |  |  |                          |                  | 1           | 28 785           |           |               |           |                  |             |                   |
| TRANSPORT: PUBLIC                           | 156                                    | 810 380          | 49  | 922 530           |  |  | 2  | 108 000  |  |  |                          |                  | 207         | 1 840 910        |           |               |           |                  |             |                   |
| VEHICLE - PARTS                             |  |                  | 1   | 25 650            |  |  |  |  |  |  |                          |                  | 1           | 25 650           |           |               |           |                  |             |                   |
| VEHICLE - REPAIRS-MECH/SERVICE              |  |                  |   |                   |  |  |  |  |  | 1  | 6 856                    |                  | 1           | 6 856            |           |               |           |                  |             |                   |
| <b>Grand Total</b>                          | <b>219</b>                             | <b>1 101 000</b> | <b>493</b>                                | <b>12 354 135</b> | <b>4</b>                                 | <b>55 707</b>                              | <b>87</b>                                  | <b>2 449 064</b>   | <b>163</b>                                       | <b>802 365</b>   | <b>255</b>               | <b>7 751 060</b> | <b>7233</b> | <b>5 724 835</b> | <b>6</b>  | <b>93 144</b> | <b>75</b> | <b>2 862 199</b> | <b>8535</b> | <b>33 193 510</b> |

See **Annexure “A1”** for a breakdown of all procurement processes for the year under review.

**(c) Logistics management**

The system of logistics management must ensure the following:

- (i) Monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- (ii) Setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- (iii) Placing of orders for all acquisitions other than those from petty cash;
- (iv) Before payment is approved, certification by the responsible official that the goods and services has been received or rendered on time and is in accordance with the order, general conditions of contract, specifications applicable and that the price charged is as quoted in terms of a contract;
- (v) Appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- (vi) Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

**(d) Disposal management**

The system of disposal management must ensure the following:

- (i) Immovable property is sold only at market related prices except when the public interest or the plight of the poor demands otherwise;
- (ii) movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous;
- (iii) Immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise;
- (iv) All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed; and
- (v) Where assets are traded in for other assets, the highest possible trade-in price is negotiated.

The municipality is complying with section 14 of the MFMA which deals with the disposal of capital assets.

**(e) Performance management**

The SCM policy requires that an internal monitoring system be established and implemented in order to determine, on the basis of retrospective analysis, whether the SCM processes were followed and whether the objectives of the SCM policy were achieved.

Various assessments by Provincial Treasury's SCM section, of which the latest evaluation was from 9<sup>th</sup> to 11<sup>th</sup> July 2014, and external consultants has indicated that the municipality's processes and procedures are in line with legislative requirements. Specific attention is given to *inter alia*, the following aspects;

- (i) Compliance with chapter 11 of the Municipal Finance Management Act (Act 56 of 2003);
- (ii) Adherence to bid committee structures as stipulated in the Supply Chain Management regulations of 2005 and the Cape Winelands District Municipality's Supply Chain Management Policy;
- (iii) The applicable sections relating to points scoring and the evaluation of bids in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000 and regulations);
- (iv) Compliance with the code of conduct for Supply Chain Practitioners and Bid Committee Members; and
- (v) To propose improvements to the bid committee system and process.

**(f) Other matters****Advertisements in the press**

Advertisement costs of R 322,620.10 were incurred in the procurement process for this financial year in relation to R 374,265.59 in the previous financial year.

**CIDB – Construction Industry Development Board**

Municipalities are required to advertise, register and maintain all contracts of a construction nature in excess of R 200,000 on the CIDB web page.

**AWARDS FOR THIS PERIOD:**

|   | <b>CONTRACT NUMBER</b> | <b>AWARDED TO</b>   | <b>DESCRIPTION</b>  | <b>VALUE</b> |
|---|------------------------|---------------------|---|--------------|
| 1 | T 2016/051             | NDG CONSTRUCTION CC | ASPHALT ROAD SURFACES - FIRE STATION STELLENBOSCH                 | 1 771 428.90 |
| 2 | T2016/061              | MASANDA TRADING CC  | CONSTRUCTION OF CLUBHOUSE AT KROMME RHEE AND GOUDINI GYMKANA CLUB | 1 341 780.00 |

|               | <b>CONTRACT NUMBER</b> | <b>AWARDED TO</b>                     | <b>DESCRIPTION</b>  | <b>VALUE</b>         |
|---------------|------------------------|---------------------------------------|---|----------------------|
| 3             | T2016/062A             | PROTEA SPORTS COURTS KZN CC           | CONSTRUCTION OF TENNIS/NETBALL COURTS AT GROENBERG PRIMARY SCHOOL                                 | 571 088.70           |
| 4             | T2016/062B             | MATAMELA CONSULTING CC                | CONSTRUCTION OF TENNIS/NETBALL COURTS AT YOUNG STARS  | 598 500.00           |
| 5             | T2016/081              | AMS CIVILS (PTY) LTD                  | EXTENSION OF EXISTING SIDEWALKS, WELLINGTON – PHASE 2   | 2 773 972.85         |
| 6             | T2016/082              | JVR CONSTRUCTION CC                   | EXTENSION OF EXISTING SIDEWALKS, ROBERTSON – PHASE 2  | 2 919 233.34         |
| 7             | T2016/084              | VITATYPE TRADING 99 CC                | DEVELOPMENT OF PUBLIC TRANSPORT INFRASTRUCTURE AT RURAL SCHOOLS                                   | 2 070 358.03         |
| 8             | T2016/066              | MASANDA TRADING CC                    | UPGRADING OF SCHOOL ABLUTION FACILITIES IN THE RURAL AREA OF CAPE WINELANDS DISTRICT MUNICIPALITY | 631 526.94           |
| 9             | T2016/068              | VRIES AIRCONDITIONING & REFRIGERATION | SUPPLY AND INSTALLATION OF AIR CONDITIONERS   | 287 623.00           |
| <b>TOTAL:</b> |                        |                                       |   | <b>12 965 511.76</b> |

### Tenders and quotations evaluated on performance

Suppliers are evaluated on work performed or goods supplied for functionality, quality and performance. To evaluate the supplier a document is prepared and issued, in respect of the previous six months, to the relevant official who initiated the acquisition. The following documents were issued and submitted as indicated.

| Relevant Department/Division     | Tenders   |           | Quotations |           |
|----------------------------------|-----------|-----------|------------|-----------|
|                                  | 2015/2016 | 2016/2017 | 2015/2016  | 2016/2017 |
| COMMUNITY DEVELOPMENTAL SERVICES | 11        | 9         | 48         | 10        |
| CORPORATE SERVICES               | 8         | 17        | 10         | 4         |
| FINANCIAL                        | 6         | 5         | 3          | 2         |
| LOCAL ECONOMIC DEVELOPMENT       | 2         | 5         | 1          | 0         |
| ENGINEERING                      | 24        | 54        | 25         | 26        |
| GOVERNANCE                       | 0         | 0         | 0          | 0         |
| MUNICIPAL MANAGER                | 0         | 0         | 1          | 1         |
| RURAL & SOCIAL DEVELOPMENT       | 0         | 2         | 2          | 0         |
| <b>Grand Total</b>               | <b>51</b> | <b>92</b> | <b>90</b>  | <b>43</b> |

#### By-Annual performance:

The evaluation is objective and based on five performance areas as indicated on page 9;

The contract manager is responsible for the evaluation, but in the event that the supplier is rated lower than 18 points out of a possible of 25 (72%), he/she must be consulted and when agreed on the final rating, sign the evaluation document as proof of consultation.

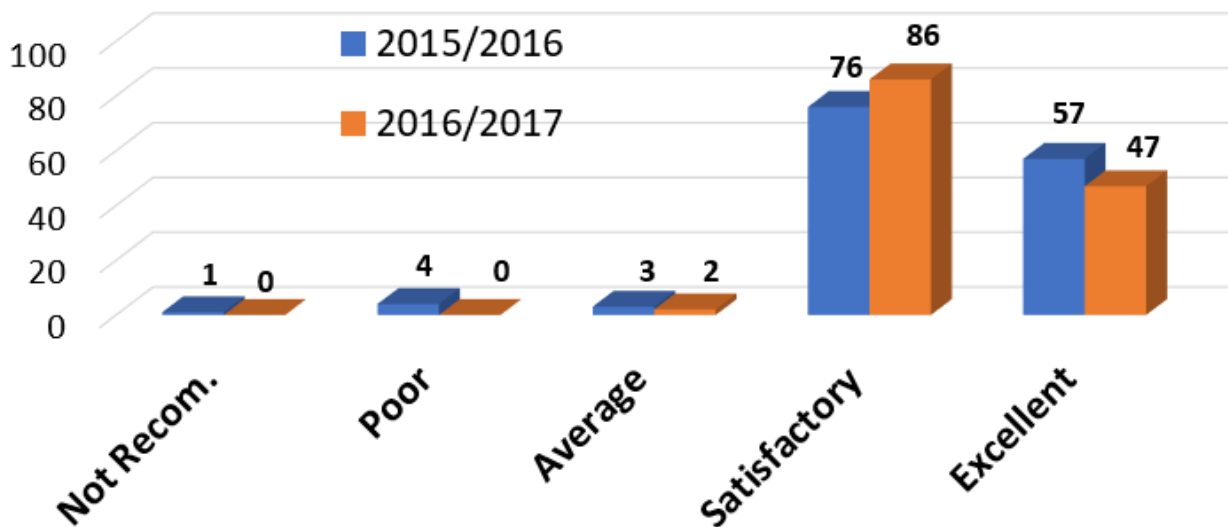


| SUPPLIER PERFORMANCE ASSESSMENT       |  |  |   |   |   |
|---------------------------------------|--|--|---|---|---|
| Performance area                      | Ranking  |  |   |   |   |
| <b>Project management and control</b> | <ul style="list-style-type: none"> <li>➢ Non existent or inadequate project management</li> <li>➢ No evidence of formal controls in place</li> </ul>                                       | <ul style="list-style-type: none"> <li>➢ Project manager identified</li> <li>➢ Simple project plan in place, no evidence of update/use</li> <li>➢ Reliance on individuals rather than process</li> <li>➢ Haphazard controls</li> </ul> | <ul style="list-style-type: none"> <li>➢ Project manager and team identified</li> <li>➢ Project plan in place but limited evidence of update/use</li> <li>➢ Project team managed through meetings – no use of tools</li> <li>➢ Inconsistent change control</li> </ul> | <ul style="list-style-type: none"> <li>➢ Project manager has formal ownership of project and team</li> <li>➢ Single point of accountability for decisions</li> <li>➢ Formal project management processes followed</li> <li>➢ Rigorous change control</li> </ul> | <ul style="list-style-type: none"> <li>➢ Full and accountable project management process</li> <li>➢ Detailed and controlled processes</li> <li>➢ Full visibility of progress, issues and changes</li> </ul> |
| <b>Score</b>                          | <b>1</b>   | <b>2</b>   | <b>3</b>  | <b>4</b>  | <b>5</b>  |
| <b>Communications</b>                 | <ul style="list-style-type: none"> <li>➢ Difficult to contact or obtain a response</li> <li>➢ Evidence of poor internal communications</li> <li>➢ Response regularly inadequate</li> </ul> | <ul style="list-style-type: none"> <li>➢ Regular communications but often incomplete</li> <li>➢ Response to queries inconsistent</li> <li>➢ Reactive</li> </ul>  | <ul style="list-style-type: none"> <li>➢ Fairly rapid response to queries</li> <li>➢ Generally complete responses, but clarification often required</li> </ul>  | <ul style="list-style-type: none"> <li>➢ Effective communications and relationships</li> <li>➢ Generally proactive and complete responses</li> <li>➢ Little clarification required</li> </ul>   | <ul style="list-style-type: none"> <li>➢ Excellent, open relationship</li> <li>➢ Complete response to queries</li> <li>➢ Pro-active and anticipates issues</li> </ul>                                       |
| <b>Score</b>                          | <b>1</b>   | <b>2</b>   | <b>3</b>  | <b>4</b>  | <b>5</b>  |
| <b>Flexibility</b>                    | <ul style="list-style-type: none"> <li>➢ Inflexible and reliant on contract</li> </ul>   | <ul style="list-style-type: none"> <li>➢ Some willingness to be flexible, but only short-term</li> </ul>   | <ul style="list-style-type: none"> <li>➢ Willing to be flexible around project demands over medium term</li> </ul>  | <ul style="list-style-type: none"> <li>➢ High degree of flexibility around project and contract matters</li> </ul>  | <ul style="list-style-type: none"> <li>➢ Completely open and flexible – joint partnering arrangement focused on project</li> </ul>  |
| <b>Score</b>                          | <b>1</b>   | <b>2</b>   | <b>3</b>  | <b>4</b>  | <b>5</b>  |
| <b>Capability</b>                     | <ul style="list-style-type: none"> <li>➢ Inadequate capability</li> <li>➢ Consistently missing critical deadlines or milestones</li> <li>➢ Multiple design or production errors</li> </ul> | <ul style="list-style-type: none"> <li>➢ Poor capability</li> <li>➢ Some missing of critical deadlines or milestones</li> <li>➢ Design or production errors not satisfactory</li> </ul>  | <ul style="list-style-type: none"> <li>➢ Satisfactory capability</li> <li>➢ Almost no missing of critical milestones or deadlines</li> <li>➢ Design or production errors not critical</li> </ul>  | <ul style="list-style-type: none"> <li>➢ Good capability</li> <li>➢ No missing of critical milestones or deadlines</li> <li>➢ Virtually no design or production errors</li> </ul>   | <ul style="list-style-type: none"> <li>➢ Excellent capability</li> <li>➢ No missing of any project milestones or deadlines</li> <li>➢ No design or production errors</li> </ul>                             |
| <b>Score</b>                          | <b>1</b>   | <b>2</b>   | <b>3</b>  | <b>4</b>  | <b>5</b>  |
| <b>Delivery</b>                       | <ul style="list-style-type: none"> <li>➢ Frequently capacity constrained resulting in significant schedule problems</li> <li>➢ Expediting regularly required</li> </ul>                    | <ul style="list-style-type: none"> <li>➢ Some capacity constraints with some impact on schedule</li> <li>➢ Some expediting required</li> </ul>   | <ul style="list-style-type: none"> <li>➢ Generally unconstrained and able to meet schedule</li> <li>➢ Limited expediting required</li> </ul>  | <ul style="list-style-type: none"> <li>➢ Regular deliveries on schedule</li> <li>➢ Limited capacity to reschedule to meet project changes</li> <li>➢ Little or no expediting required</li> </ul>  | <ul style="list-style-type: none"> <li>➢ Established track record of deliveries</li> <li>➢ Capacity to reschedule to meet project changes</li> <li>➢ No expediting required</li> </ul>                      |
| <b>Score</b>                          | <b>1</b>   | <b>2</b>   | <b>3</b>  | <b>4</b>  | <b>5</b>  |

NB: Where the specific category does not apply to the relevant evaluation or supplier, a rating of four (4) must be applied.

**Evaluation Matrix:** 01-05 = NOT RECOMMENDED; 06-10 = POOR; 11-15 = AVERAGE; 16-20 = SATISFACTORY; 21-25 = EXCELLENT

**Performance of suppliers evaluated: Number of evaluations / Performance**



**Performance per category – improvement/deterioration on previous quarter:**

| Perf. Level   | Category     | 2015/2016        |               | 2016/2017        |               | Movement<br>(Evaluation must be objective per category) |               |
|---------------|--------------|------------------|---------------|------------------|---------------|---|---------------|
|               |              | # of Evaluations | % of Category | # of Evaluations | % of Category |   |               |
| 1             | Not Recom.   | 1                | 0.71%         | 0                | 0.00%         | 0.70%   | Improvement   |
| 2             | Poor         | 4                | 2.84%         | 0                | 0.00%         | 2.84%   | Improvement   |
| 3             | Average      | 3                | 2.13%         | 2                | 1.48%         | 0.65%   | Improvement   |
| 4             | Satisfactory | 76               | 53.90%        | 86               | 63.70%        | -9.81%  | Improvement   |
| 5             | Excellent    | 57               | 40.43%        | 47               | 34.82%        | 5.62%   | Deterioration |
| <b>Total:</b> |              | <b>141</b>       |               | <b>135</b>       |               |   |               |

Officials must not be encouraged to give higher points just to achieve an artificially high performance level. Therefore, the two top levels should follow a natural cause and attention must be given to the lower three. To achieve better results officials are encouraged to engage with poor performing suppliers to capacitate better performance. Proper contract management will reduce unnecessary performance problems.

**Transactions concluded with - “People in the Service of the State”**

The Supply Chain Management Regulation 44 prohibits awards to persons in the service of the state and may not make any award to a person;

- (a) who is in the service of the state;
- (b) if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or
- (c) who is an advisor or consultant contracted with the municipality or municipal entity.

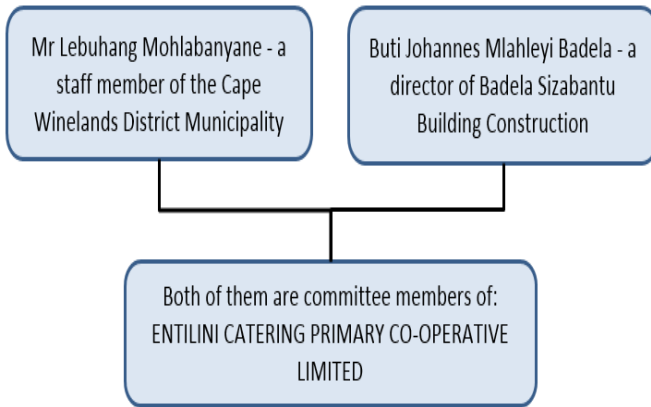
No instances were investigated or recommended to Council, by the Municipal Public Accounts Committee (MPAC) for write-off in the year under review.

**Transactions concluded with - “Close family members of persons in the service of the state”**

The Supply Chain Management Regulation 45 does not prohibit awards to persons who have close family members working in the service of the state, but municipalities must disclose all amounts dispensed in excess of R 2,000. See **Annexure “A4”**.

**Benefits received in terms of the Local Government: Municipal Systems Act 32 of 2000 – Schedule 1 sec 5(2) & Schedule 2 sec 5(1)**

In addition to regulation 45, a councillor or staff member of a municipality who, or whose partner or business associate acquired or stands to acquire any direct benefit from a contract concluded with the municipality must declare it. In layman’s terms it can be referred to as an indirect or third party relationship/association. See the illustration on page 11 and **Annexure “A5”** for identified instances.



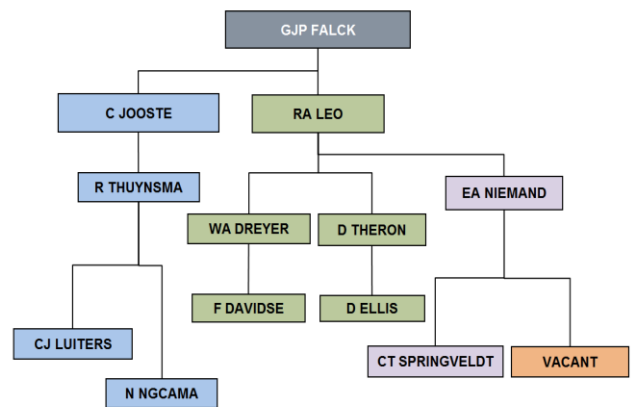
**By association: (External )**

An association is established when two or more individuals are connected through the same common purpose, e.g. committee members. If one of the members is a councillor or official and another member is a supplier of the municipality, an association is established, and must be declared by that councillor or official.

**Staff component**

The following officials are currently directly involved with the Supply Chain Management processes.

| POST NAME                                     | EMPLOYEE       |
|---|----------------|
| Deputy Director: Supply Chain Management      | GJP Falck      |
| Senior Buyer                                  | C Jooste       |
| Senior Supply Chain Management Officer        | R Thuynsma     |
| Principal Clerk: Procurement                  | CJ Luiters     |
| Procurement Clerk                             | N Ngcama       |
| Manager: Supply Chain Management              | RA Leo         |
| Senior Storekeeper/Buyer                      | D Theron       |
| Storekeeper/Buyer                             | D Ellis        |
| Senior Storekeeper/Buyer                      | WA Dreyer      |
| Storekeeper/Buyer                             | F Davidse      |
| Senior Administrator: Quotations & Tenders    | EA Niemand     |
| Chief Clerk: Supplier/Database Administration | CT Springveldt |
| Chief Clerk: Supplier/Database Administration | Vacant:        |



**Supplier database**

National Treasury’s Web Based Central Supplier Database (CSD) was implemented through Circular No. 81 dated 18 March 2016 came into effect on 1st July 2016. Council adopted this circular as per C.14.6 of 28 April 2016. Provincial Treasury is rolling out the program and facilitates communication with National Treasury.

There are still unresolved compliance issues on which National Treasury must issue instructions; e.g. National and Provincial spheres, on which the CSD was designed, do not apply the same legislation as Local Authorities. For municipalities to comply with its legislation, the following issues must still be addressed. National Treasury indicated in the circular that the following aspects are work-in-progress and further information will be provided once systems have been upgraded after consultation with relevant stakeholders:

- BBEE Status
- CIDB
- Municipal Account status

For the interim it is therefore the responsibility of the municipality to continue with verification of any listing criteria which are not currently validated by CSD, for instance, proof of municipal accounts.

One aspect that National Treasury did not address in its circular is the “declaration of interest” by owners/partners/members/directors/shareholders which municipalities must obtain. The CSD do record all individuals that are listed on the Companies and Intellectual Property Commission’s (CIPC – Registrar of Companies) database and verify their status in respect of “Restricted Suppliers” and “People in the service of the state”. However, not all parastatals are covered. Only BASS and PERSAL, the government’s payroll systems, are scrutinised.

Currently, the system providers (SAMRAS) in conjunction with National Treasury are busy to develop a “seamless” integration process where data can be updated directly from the CSD into the municipality’s system. Details have not been rolled out. Considering the fact that National Treasury does not take any responsibility for data that they obtain from other parastatals, SARS, CIPC, etc., the municipality should not allow any data to be populated to its Supplier database.

National Treasury rolled out this CSD as a “ONE-AND-ONLY” database for the whole of the country. It confuses suppliers because municipalities still require documents to do its own accreditation.

A very important point to take notice of is that National Treasury made registration on the CSD mandatory with the following clause in its circular:

*“With effect from 1 July 2016, Municipalities and Municipal Entities must use the CSD supplier number starting with (MAAA) which is auto generated by the Central Database System after successful registration and validation of the prospective provider as mandatory requirement as part of listing criteria for accrediting prospective provider in line with Section 14(1)(b) of the Municipal Supply Chain Management Regulations”.*

It implies that the municipality must still maintain a Supplier Database and accredit its suppliers. No SOP (Standardised Operating Procedure) has been issued to give more clarity on the issue and it can therefore be argued that the municipality only needs to obtain the CSD registration number to comply, and then its business as usual.

Notwithstanding all the discrepancies, the municipality adopted the circular and must manage all requirements of the current legislation. The Supply Chain Management Policy has been amended in terms of Council Resolution C.14.6 of 28 April 2016. No other Financial Policies are affected by the implementation of the circular.

Suppliers are now aware of the CSD and its procedures and enquiries form, and assistance to suppliers, has reduced dramatically. To date 1,019 CSD registration numbers have been recorded on the municipality’s supplier database.

National Treasury also rolled out eTENDER which is a central portal where all spheres of government must advertise its tenders. This also brings its own challenges but is managed.

## Other statistics

Although the preference for SMMEs, HDIs, Woman, Youth and Disability has fallen away with the implementation of the new scorecards (B-BBEE), the information are still captured for statistical purposes and reported on as far as possible.

Awards made to these groups: (The rand value and percentage is the portion of the shareholding of the category in relation to the total procurement – see page 4).

|           | GROUP:                | (i) SMMEs   | (ii) BEEs  | (iii) WOMEN | (iv) YOUTH | (v) DISABLED |
|-----------|-----------------------|-------------|------------|-------------|------------|--------------|
| 2015/2016 | # of Suppliers        | 565         | 279        | 220         | 51         | 2            |
|           | Proportional Value    | 139 950 347 | 74 357 703 | 42 797 634  | 5 711 030  | 102 123      |
|           | % of Total Rand Value | 93.79%      | 49.83%     | 28.68%      | 3.83%      | 0.07%        |
| 2016/2017 | # of Suppliers        | 489         | 270        | 206         | 59         | 3            |
|           | Proportional Value    | 153 066 990 | 67 850 865 | 51 947 626  | 7 693 917  | 140 087      |
|           | % of Total Rand Value | 96.06%      | 42.58%     | 32.60%      | 4.83%      | 0.09%        |

\* When looking at amounts and percentages it must be remembered that SMMEs may also be BEEs/woman/etc.

- (i) Small, Medium and Micro Enterprises
- (ii) Black Economic Empowerment
- (iii) Woman Empowerment
- (iv) Youth Empowerment
- (v) Disabled Individuals

**EXPENDITURE PER PROCUREMENT CATEGORY**

A report on total expenditure per department is submitted to the Accounting Officer by the 3<sup>rd</sup> of the month on the previous month's activities. Total acquisitions, per procurement category for the year under review are illustrated below: (Full detail is available on request)

| Number of Transactions |              | Type of Procurement                          | Amount                |                       | Description  |
|------------------------|--------------|--|-----------------------|-----------------------|--|
| 2015/2016              | 2016/2017    |  | 2015/2016             | 2016/2017             |  |
| 6235                   | 5591         | <R2000-NO PROCUREMENT:                       | 3 279 309.23          | 3 013 638.98          | Acquisitions less than R 2,000 - no procurement process is followed for small purchases                              |
| 1502                   | 1572         | 3rd PARTY PAYMENT:                           | 59 605 753.86         | 69 890 670.95         | Transactions where procurement plays no role - contribution payments / S&Ts / etc.                                   |
| 302                    | 362          | COUNCIL POLICY/SUBSIDY:                      | 5 768 665.05          | 9 025 877.78          | Study Bursaries / Sponsorships / Donations / etc.  |
| 10                     | 6            | DEV-PPPFA SEC.2(1)(f)                        | 184 273.25            | 93 144.30             | The supplier selected for the contract/tenderer did not score the highest points                                     |
|                        | 60           | DEV-MFMA SEC. 110(2)(a)                      |                       | 1 954 475.82          | Goods and /or Services acquired from Other Organs of State/Municipalities. (Not normal municipal service accounts; ) |
| 9                      | 4            | DEV-REG.36(1)(a)(i) Emergency                | 130 989.93            | 55 706.92             | Transactions where no procurement process were followed (Emergencies)  |
| 230                    | 87           | DEV-REG.36(1)(a)(ii) Sole Prov./Agents       | 4 368 774.97          | 2 449 064.21          | Transactions where no procurement process were followed (Sole Providers/Agents)                                      |
| 8712                   | 7233         | DEV-REG.36(1)(a)(ii) Service Provider/Agents | 6 897 546.02          | 5 724 834.96          | Fuel replenishment: Various suppliers at strategic locations in whole of the municipal area.                         |
| 552                    | 255          | DEV-REG.36(1)(a)(ii) Long-term Contr.        | 8 563 611.91          | 7 751 060.09          | Long term Contracts/ service providers - Telkom / Vodacom / Copy machines / etc.                                     |
| 155                    | 163          | DEV-REG.36(1)(a)(v) Impractical              | 1 860 795.24          | 802 364.97            | No procurement process were followed (Impractical to obtain quotations - e.g. Strip & repair))                       |
| 64                     | 50           | DWAF: PRE-PROCURED                           | 1 241 896.80          | 809 453.40            | DWAF (Closed tender process) Contracts where the CWDM did not do the procurement.                                    |
| 12                     | 1            | PAWC: PRE-PROCURED                           | 138 872.95            | 2 965.47              | PAWC (Per instruction by Principal) Contracts where the CWDM did not do the procurement.                             |
| 210                    | 199          | PETTY CASH:                                  | 8 611.25              | 9 190.80              | Mainly small out of pocket refunds   |
| 1581                   | 1790         | QUOTATION PROCESS:                           | 10 878 018.45         | 13352472.85           | Acquisitions made in terms of a full quotation process up to R 200,000 - minimum three quotes                        |
| 115                    | 219          | REG.16(c) < 3 WQ                             | 461 030.15            | 1 100 999.82          | Acquisitions where it was not possible to obtain at least three quotations up to R 10,000                            |
| 203                    | 493          | REG.17(1)(c) < 3 FWPQ                        | 5 708 648.28          | 12 354 135.47         | Acquisitions where it was not possible to obtain at least three quotations between R 10,000 - R 200,000              |
| 13                     | 0            | REG.32 ORGANS OF STATE:                      | 3 146 478.33          | 0.00                  | Acquisitioned through contracts procured by other Organs of State  |
|                        | 15           | REG.31 SITA                                  |                       | 907 723.47            | Where SITA assists with acquisitions of IT related goods or services.  |
| 635                    | 513          | SERVICE ACCOUNTS:                            | 4 481 565.61          | 5 649 300.55          | Contracts with service providers - Municipal services  |
| 70                     | 0            | SERVICE PROVIDERS:                           | 161 644.74            | 0.00                  | Payments made in terms of contracts/agreements with long-term service providers – SAMRAS/VIP/etc.                    |
| 194                    | 150          | STATUTORY PAYMENTS:                          | 31 012 458.23         | 33 612 731.99         | Prescriptive payments made in terms of legislation - licensing / taxes / membership fees / etc.                      |
| 46                     | 36           | SUBSCRIPTIONS:                               | 259 813.35            | 194 111.09            | Service provider is selected for the specific service and cannot be procured - sole providers                        |
| 4848                   | 6125         | TENDER PROCESS:                              | 106 252 867.36        | 183 863 066.74        | Acquisitions made in terms of a full tender process on amounts above R 200,000                                       |
| <b>25 705</b>          | <b>24924</b> | <b>TOTAL:</b>                                | <b>254 916 188.95</b> | <b>352 616 990.63</b> |  |

**NATIONAL TREASURY****ANNEXURE “A3”**

Municipalities must report to National Treasury on all acquisitions in excess of R 100,000 on a monthly basis. Information is populated directly into their system.

The following quotations and tenders were reported for the period. A total cumulative amount of R 52,424,719.48 was awarded. However, it must be noted that some “availability tenders” are shared between suppliers. The total of the tender is listed for each because it is not known upfront what amount will actually be procured from individual suppliers. The premium paid for the period was R 42 337.99

|    | <b>Contract Number</b> | <b>Type of goods/service acquired</b>   | <b>Contract Date</b> | <b>Supplier</b>   | <b>B-BBEE contribution</b> | <b>PRICE Points (90/80)</b> | <b>B-BBEE Points (20/10)</b> | <b>Contract Value</b> | <b>Premium Paid %</b> |
|----|------------------------|---|----------------------|---|----------------------------|-----------------------------|------------------------------|-----------------------|-----------------------|
| 1  | T2016/005/01           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Barloworld South Africa (Pty) Ltd                         | 2                          | 80                          | 0                            | 101 000.00            | -                     |
| 2  | T2016/005/02           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Battery Centre Worcester BK                               | 4                          | 80                          | 0                            | 101 000.00            | -                     |
| 3  | T2016/005/03           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Bell Equipment Sales SA Limited                           | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 4  | T2016/005/04           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Breede Valley Hydraulics T/A Boland Hydraulics            | 4                          | 80                          | 0                            | 101 000.00            | -                     |
| 5  | T2016/005/05           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Compaction and Industrial Equipment Sales and Services CC | 8                          | 80                          | 0                            | 101 000.00            | -                     |
| 6  | T2016/005/06           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | ELB Equipment Holdings (Pty) Ltd                          | 5                          | 80                          | 0                            | 101 000.00            | -                     |
| 7  | T2016/005/07           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | F & R Catai Transport Solutions (Pty) Ltd                 | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 8  | T2016/005/08           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Tri-Torq Friction T/A Ferobrake                           | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 9  | T2016/005/09           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Fire Raiders (Pty) Ltd                                    | 2                          | 80                          | 0                            | 101 000.00            | -                     |
| 10 | T2016/005/10           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Gearbox Repair Centre (Pty) Ltd                           | 0                          | 80                          | 0                            | 101 000.00            | -                     |

|    | <b>Contract Number</b> | <b>Type of goods/service acquired</b>   | <b>Contract Date</b> | <b>Supplier</b>                           | <b>B-BBEE contribution</b> | <b>PRICE Points (90/80)</b> | <b>B-BBEE Points (20/10)</b> | <b>Contract Value</b> | <b>Premium Paid %</b> |
|----|------------------------|---|----------------------|---|----------------------------|-----------------------------|------------------------------|-----------------------|-----------------------|
| 11 | T2016/005/11           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | HBC System (Pty) Ltd                      | 4                          | 80                          | 0                            | 101 000.00            | -                     |
| 12 | T2016/005/12           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Henning Paneelkloppers                    | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 13 | T2016/005/13           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | High Power Equipment Africa (Pty) Ltd     | 4                          | 80                          | 0                            | 101 000.00            | -                     |
| 14 | T2016/005/14           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Hydraberg Hydraulics CC                   | 7                          | 80                          | 0                            | 101 000.00            | -                     |
| 15 | T2016/005/15           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Hydrenco (Pty) Ltd                        | 2                          | 80                          | 0                            | 101 000.00            | -                     |
| 16 | T2016/005/16           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Kemach Equipment (Pty) Ltd                | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 17 | T2016/005/17           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Lereko Motors (Pty) Ltd<br>T/A Hino Parow | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 18 | T2016/005/18           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | M & N Bakwerke CC                         | 3                          | 80                          | 0                            | 101 000.00            | -                     |
| 19 | T2016/005/19           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Marce Projects                            | 1                          | 80                          | 0                            | 101 000.00            | -                     |
| 20 | T2016/005/20           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Nolan Truck CPT (Pty) Ltd                 | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 21 | T2016/005/21           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Northern Motors Engineers                 | 2                          | 80                          | 0                            | 101 000.00            | -                     |
| 22 | T2016/005/22           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | NTT Volkswagen Stellenbosch               | 8                          | 80                          | 0                            | 101 000.00            | -                     |
| 23 | T2016/005/23           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Nupower Automotive Engineering            | 4                          | 80                          | 0                            | 101 000.00            | -                     |
| 24 | T2016/005/24           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Reflect All Compressors cc                | 0                          | 80                          | 0                            | 101 000.00            | -                     |



|    | <b>Contract Number</b> | <b>Type of goods/service acquired</b>   | <b>Contract Date</b> | <b>Supplier</b>                                   | <b>B-BBEE contribution</b> | <b>PRICE Points (90/80)</b> | <b>B-BBEE Points (20/10)</b> | <b>Contract Value</b> | <b>Premium Paid %</b> |
|----|------------------------|---|----------------------|---|----------------------------|-----------------------------|------------------------------|-----------------------|-----------------------|
| 25 | T2016/005/25           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Saxonburg Fleet Maintenance CC                    | 1                          | 80                          | 0                            | 101 000.00            | -                     |
| 26 | T2016/005/26           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | JU Steyn T/A Steyn Motors                         | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 27 | T2016/005/27           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Super Fit Silencers Shockabsorbers and Towbars CC | 4                          | 80                          | 0                            | 101 000.00            | -                     |
| 28 | T2016/005/28           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Vaal Cape Transmission CC                         | 4                          | 80                          | 0                            | 101 000.00            | -                     |
| 29 | T2016/005/29           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Worcester Gearbox Centre CC                       | 4                          | 80                          | 0                            | 101 000.00            | -                     |
| 30 | T2016/005/30           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | Repo Wild 34 (Pty) Ltd T/A Worcester Nissan       | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 31 | T2016/005/31           | SPARE PARTS AND SERVICE / REPLACEMENT OF COMPONENTS FOR THE PERIOD 08 AUGUST 2016 TO 30 JUNE 2019 | 22/07/2016           | World Wide Spares (Pty) Ltd                       | 4                          | 80                          | 0                            | 101 000.00            | -                     |
| 32 | T2016/017A             | SUPPLY AND DELIVERY CONCRETE PIPES AND CULVERTS   | 22/07/2016           | AVENG INFRASET                                    | 0                          | 90                          | 0                            | 1 500 000.00          | -                     |
| 33 | T2016/017B             | SUPPLY AND DELIVERY CONCRETE PIPES AND CULVERTS   | 22/07/2016           | ITHUBA INDUSTRIES                                 | 1                          | 90                          | 0                            | 1 500 000.00          | -                     |
| 34 | T2016/038A             | CHEMICAL ANALYSIS OF WATER SAMPLES  | 22/07/2016           | AL Abbott & Associates (Pty) Ltd                  | 4                          | 80                          | 0                            | 200 000.00            | -                     |
| 35 | T2016/038B             | CHEMICAL ANALYSIS OF WATER SAMPLES  | 22/07/2016           | CSIR STELLENBOSCH ENVIRONMENTAL LABORATORY        | 0                          | 80                          | 0                            | 200 000.00            | -                     |
| 36 | Q2016/023              | SUPPLY AND DELIVERY OF PRE-PACKED CATERING  | 26/07/2016           | KINGS CATERING                                    | 1                          | 80                          | 0                            | 102 600.00            | -                     |
| 37 | Q2016/014              | LEAK DETECTION: CERES, NDULI AND BELLA VISTA  | 26/07/2016           | Bosch Munitech (Pty) Ltd                          | 2                          | 80                          | 18                           | 199 791.75            | -                     |
| 38 | Q2016/011              | BUILDING WORK LAUNDRY ROOM FIRE STATION STELLENBOSCH  | 20/07/2016           | Meyer Electrical & Construction                   | 1                          | 80                          | 0                            | 161 844.66            | -                     |

|    | Contract Number | Type of goods/service acquired  | Contract Date | Supplier                        | B-BBEE contribution | PRICE Points (90/80) | B-BBEE Points (20/10) | Contract Value | Premium Paid % |
|----|-----------------|---|---------------|---------------------------------|---------------------|----------------------|-----------------------|----------------|----------------|
| 39 | Q2016/010       | BUILDING WORK GUARD HOUSE FIRE STATION STELLENBOSCH   | 20/07/2016    | Meyer Electrical & Construction | 1                   | 80                   | 0                     | 170 512.08     | -              |
| 40 | Q2016/005       | SUPPLY AND INSTALL AIR CONDITIONERS CWDM STELLENBOSCH   | 21/07/2016    | Masanda Trading CC              | 1                   | 80                   | 20                    | 189 582.00     | -              |
| 41 | T 2016/004      | MEDICAL CERTIFICATE OF FITNESS FOR AFFECTED ROAD MAINTENANCE, ROAD CONSTRUCTION AND WORKSHOP EMPLOYEES FOR THE PERIOD 01 JULY 2016 TO 30 JUNE | 01/08/2016    | HEALTHY WORKER CLINIC (PTY) LTD | 4                   | 80                   | 0                     | 450 000.00     | -              |
| 42 | T 2016/051      | ASPHALT ROAD SURFACES - FIRE STATION STELLENBOSCH   | 01/08/2016    | NDG CONSTRUCTION CC             | 1                   | 90                   | 0                     | 1 771 428.90   | -              |
| 43 | Q 2015/123      | HOLISTIC EMPLOYEE ASSISTANCE PROGRAMME  | 01/08/2016    | NBC HOLDINGS                    | 0                   | 80                   | 0                     | 200 000.00     | -              |
| 44 | Q2016/067       | DEVELOPMENT OF 1 (CWDM) TOURISM MOBILE APPLICATION  | 22/08/2016    | INDIGO NEW MEDIA (PTY) LTD      | 0                   | 80                   | 0                     | 199 500.00     | -              |
| 45 | Q2016/007       | SUPPLY AND DELIVERY OF RESCUE EQUIPMENT   | 23/08/2016    | MARCE PROJECTS (PTY) LTD        | 1                   | 80                   | 0                     | 152 423.70     | -              |
| 46 | T2016/055       | TOURISM TRAINING FOR THE PERIOD 1 OCTOBER 2016 TO 30 JUNE 2017  | 08/09/2016    | G & D GUESTHOUSE CC             | 0                   | 80                   | 0                     | 566 000.00     | -              |
| 47 | T2016/044       | SUPPLY AND DELIVERY OF SOFTWARE FOR ACS SERVER  | 08/09/2016    | MANTELLA IT SUPPORT SERVICES    | 1                   | 80                   | 20                    | 135 071.67     | -              |
| 48 | T2016/046       | SUPPLY AND DELIVERY OF CISCO OR EQUIVALENT SWITCHES AND ROUTERS   | 08/09/2016    | MANTELLA IT SUPPORT SERVICES    | 1                   | 90                   | 10                    | 1 984 239.48   | -              |
| 49 | T2016/042A      | SUPPLY AND DELIVERY OF LAPTOPS  | 08/09/2016    | KAM COMPUTING CC                | 1                   | 87.9                 | 10                    | 641 880.99     | 11 719.81      |
| 50 | T2016/042B      | SUPPLY AND DELIVERY OF COMPLETE DESKTOP COMPUTERS   | 08/09/2016    | MADGE COMPUTERS                 | 1                   | 90                   | 10                    | 1 042 600.00   | -              |
| 51 | T2016/070A      | SUPPLY AND DELIVERY OF (1) LIGHT 4X4 FIRE FIGHTING VEHICLE  | 08/09/2016    | MARCE PROJECTS (PTY) LTD        | 1                   | 90                   | 10                    | 1 289 849.18   | -              |
| 52 | T2016/070B      | SUPPLY AND DELIVERY OF (1) MAJOR 4X4 FIRE FIGHTING VEHICLE  | 08/09/2016    | MARCE PROJECTS (PTY) LTD        | 1                   | 90                   | 10                    | 2 924 805.23   | -              |

|    | Contract Number | Type of goods/service acquired  | Contract Date | Supplier                                | B-BBEE contribution | PRICE Points (90/80) | B-BBEE Points (20/10) | Contract Value | Premium Paid % |
|----|-----------------|---|---------------|---|---------------------|----------------------|-----------------------|----------------|----------------|
| 53 | T2016/083       | SUPPLY AND DELIVERY OF ONE (1) PASSENGER SERVICE VEHICLE  | 08/09/2016    | BARLOWORLD TOYOTA STELLENBOSCH          | 4                   | 80                   | 0                     | 453 647.50     | -              |
| 54 | Q2016/031       | SUPPLY, DELIVER, DEMONSTRATION, ON-GOING TRAINING AND SERVICES SUPPORT FOR (5) FIVE (GSI) OR EQUIVALENT HEARING SCREENING AUDIOMETERS         | 26/09/2016    | STANYER ELECTROSERVE                    | 1                   | 75.14                | 20                    | 130 000.00     | 7 450.00       |
| 55 | Q2016/051       | SUPPLY, DELIVERY AND INSTALLATION OF MULTI MEDIA EQUIPMENT  | 26/09/2016    | QUESTEK ADVANCED TECHNOLOGIES (PTY) LTD | 0                   | 80                   | 0                     | 120 851.40     | -              |
| 56 | Q2016/080       | LIFT SERVICE, MAINTENANCE AND REPAIR CONTRACT   | 26/09/2016    | VISION ELEVATORS (PTY) LTD              | 0                   | 80                   | 0                     | 103 854.00     | -              |
| 57 | T2016/059       | INTERACTIVE THEATRE ENVIRONMENTAL AWARENESS   | 14/10/2016    | KAMBRO DIGGERS PRIMARY CO-OP LTD        | 0                   | 80                   | 0                     | 390 000.00     | -              |
| 58 | T2016/071A      | BASIC BAKING AND HAIRDRESSING SKILLS TRAINING - 1 NOVEMBER 2016 TO 30 JUNE 2017   | 14/10/2016    | G & D GUESTHOUSE                        | 1                   | 80                   | 0                     | 101 000.00     | -              |
| 59 | T2016/071B      | K53 DRIVERS LICENCE TRAINING INTERVENTION - 1 NOVEMBER 2016 TO 30 JUNE 2017   | 14/10/2016    | RABE BESTUURSKOOL                       | 4                   | 80                   | 12                    | 101 000.00     | -              |
| 60 | T2016/063       | REHABILITATION OF SPORT FIELD AT HEX VALLEY SECONDARY SCHOOL  | 14/10/2016    | C BAR LANDSCAPING                       | 2                   | 80                   | 0                     | 169 489.38     | -              |
| 61 | T2016/064A      | LABOUR INTENSIVE CLEANING AND GRASS CUTTING OF PROVINCIAL ROADS: CERES  | 14/10/2016    | JF GEORGE TRADING                       | 0                   | 90                   | 0                     | 290 720.09     | -              |
| 62 | T2016/064B      | LABOUR INTENSIVE CLEANING AND GRASS CUTTING OF PROVINCIAL ROADS: DRAKENSTEIN & STELLENBOSCH   | 14/10/2016    | IMPENTHANA PROJECTS AND MAINTENANCE     | 1                   | 90                   | 10                    | 353 834.30     | -              |
| 63 | T2016/064C      | LABOUR INTENSIVE CLEANING AND GRASS CUTTING OF PROVINCIAL ROADS: WORCESTER / ROBERTSON  | 14/10/2016    | WESSFRAN CONSTRUCTION                   | 1                   | 86.69                | 10                    | 373 332.89     | 13 250.09      |
| 64 | T2016/069       | APPOINTMENT OF SERVICE PROVIDER: SIDEWALKS AND EMBAYMENT'S - VARIOUS URBAN SCHOOLS IN THE CAPE WINELANDS DISTRICT                             | 14/10/2016    | NADESON CONSULTING SERVICES             | 0                   | 90                   | 0                     | 839 800.00     | -              |
| 65 | T2016/080       | REPAIRS AND SERVICING OF ALUMINIUM WINDOWS CWDM STELLENBOSCH  | 14/10/2016    | L AND L PROJECT MANAGERS                | 1                   | 80                   | 0                     | 170 400.00     | -              |
| 66 | Q2016/016       | SUPPLY AND DELIVERY OF TREES AND SCRUBS TO WORCESTER, ROBERTSON, PAARL, STELLENBOSCH AND CERES FOR THE PERIOD 01 OCTOBER 2016 TO 30 JUNE 2017 | 25/10/2016    | TULBAGH KWEKERY 3 BK                    | 0                   | 80                   | 0                     | 200 000.00     | -              |

|    | Contract Number | Type of goods/service acquired  | Contract Date | Supplier                               | B-BBEE contribution | PRICE Points (90/80) | B-BBEE Points (20/10) | Contract Value | Premium Paid % |
|----|-----------------|---|---------------|--|---------------------|----------------------|-----------------------|----------------|----------------|
| 67 | Q2016/030       | SUPPLY, PACKAGING AND DELIVERY OF HEARING AIDS  | 25/10/2016    | OTICON SA (PTY) LTD                    | 0                   | 80                   | 0                     | 200 000.00     | -              |
| 68 | T2016/086A      | TRAINING PROGRAMMES FOR THE PERIOD 01 NOVEMBER 2016 TO 30 JUNE 2017                   | 21/11/2016    | BREERIVIER TRAINING DEVELOPMENT CC     | 4                   | 80                   | 0                     | 101 000.00     | -              |
| 69 | T2016/086B      | TRAINING PROGRAMMES FOR THE PERIOD 01 NOVEMBER 2016 TO 30 JUNE 2017                   | 21/11/2016    | IDI TECHNOLOGY SOLUTIONS (PTY) LTD     | 2                   | 80                   | 0                     | 101 000.00     | -              |
| 70 | T2016/086C      | TRAINING PROGRAMMES FOR THE PERIOD 01 NOVEMBER 2016 TO 30 JUNE 2017                   | 21/11/2016    | NELSON MANDELA METROPOLITAN UNIVERSITY | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 71 | T2016/086D      | TRAINING PROGRAMMES FOR THE PERIOD 01 NOVEMBER 2016 TO 30 JUNE 2017                   | 21/11/2016    | LIONIZE GROUP                          | 1                   | 80                   | 0                     | 101 000.00     | -              |
| 72 | T2016/086E      | TRAINING PROGRAMMES FOR THE PERIOD 01 NOVEMBER 2016 TO 30 JUNE 2017                   | 21/11/2016    | ACADEMY FOR CONSTRUCTION SKILLS        | 2                   | 80                   | 0                     | 101 000.00     | -              |
| 73 | T2016/061       | CONSTRUCTION OF CLUBHOUSE AT KROMME RHEE AND GOUDINI GYMKANA CLUB                     | 21/11/2016    | MASANDA TRADING CC                     | 1                   | 90                   | 10                    | 1 341 780.00   | -              |
| 74 | T2016/062A      | CONSTRUCTION OF TENNIS/NETBALL COURTS AT GROENBERG PRIMARY SCHOOL                     | 21/11/2016    | PROTEA SPORTS COURTS KZN CC            | 0                   | 90                   | 0                     | 571 088.70     | -              |
| 75 | T2016/062B      | CONSTRUCTION OF TENNIS/NETBALL COURTS AT YOUNG STARS                                  | 21/11/2016    | MATAMELA CONSULTING CC                 | 0                   | 90                   | 0                     | 598 500.00     | -              |
| 76 | T2016/081       | EXTENSION OF EXISTING SIDEWALKS, WELLINGTON – PHASE 2                                 | 21/11/2016    | AMS CIVILS (PTY) LTD                   | 1                   | 84.56                | 10                    | 2 773 972.85   | -              |
| 77 | T2016/082       | EXTENSION OF EXISTING SIDEWALKS, ROBERTSON – PHASE 2                                  | 21/11/2016    | JVR CONSTRUCTION CC                    | 0                   | 90                   | 0                     | 2 919 233.34   | -              |
| 78 | T2016/084       | DEVELOPMENT OF PUBLIC TRANSPORT INFRASTRUCTURE AT RURAL SCHOOLS                       | 21/11/2016    | VITATYPE TRADING 99 CC                 | 0                   | 90                   | 0                     | 2 070 358.03   | -              |
| 79 | T2016/089       | COMPILATION OF A STORM WATER MASTERPLAN FOR WITZENBERG MUNICIPALITY (PA HAMLET        | 21/11/2016    | GIBB (PTY) LTD                         | 2                   | 80                   | 18                    | 263 340.00     | -              |
| 80 | Q2016/079       | ACL SOFTWARE TRAINING PROGRAMME (FUNCTIONS AND FOUNDATION COURSE)                     | 24/11/2016    | CQS GRC SOLUTIONS (PTY) LTD            | 2                   | 80                   | 0                     | 114 000.03     | -              |
| 81 | Q2016/103       | PROVISION OF VENUE, DÉCOR, SOUND AND CATERING FOR THE DISTRICT SPORTS AWARDS CEREMONY | 06/12/2016    | CUMBERLAND CATERERS (PTY) LTD          | 0                   | 80                   | 0                     | 115 040.00     | -              |

|    | Contract Number | Type of goods/service acquired   | Contract Date | Supplier                              | B-BBEE contribution | PRICE Points (90/80) | B-BBEE Points (20/10) | Contract Value | Premium Paid % |
|----|-----------------|--|---------------|---------------------------------------|---------------------|----------------------|-----------------------|----------------|----------------|
| 82 | Q2016/107       | SUPPLY AND DELIVERY OF ANALOG DESKTOP PHONES   | 12/12/2016    | GETSMARTMOBILE CC                     | 4                   | 80                   | 12                    | 101 000.00     | -              |
| 83 | Q2016/093       | OCCUPATIONAL HEALTH AND SAFETY SKILLS TRAINING PROGRAMME   | 12/12/2016    | DYNAMIKOS TRAINING NETWORK            | 4                   | 80                   | 12                    | 101 000.00     | -              |
| 84 | Q2016/026       | SUPPLY AND DELIVERY OF LEARNER PEAK CAPS   | 13/12/2016    | TIGER EYE TRADING CC                  | 1                   | 80                   | 20                    | 101 000.00     | -              |
| 85 | Q2016/027       | DEVELOPMENT, MANUFACTURE, SUPPLY AND DELIVERY OF LEARNER BACK-PACKS  | 13/12/2016    | TIGER EYE TRADING CC                  | 1                   | 80                   | 20                    | 101 000.00     | -              |
| 86 | T2016/072A      | DELIVERY, INSTALLATION AND COMMISSIONING OF TWO (2) DIGITAL COLOUR COPIER/MULTIFUNCTIONAL DEVICES  | 15/12/2016    | KONICA MINOLTA SA                     | 3                   | 80                   | 16                    | 404 776.32     | -              |
| 87 | T2016/072B      | DELIVERY, INSTALLATION AND COMMISSIONING OF ONE (1) DIGITAL COLOUR COPIER/MULTIFUNCTIONAL DEVICES  | 15/12/2016    | KOPANO SOLUTIONS COMPANY (PTY) LTD    | 2                   | 80                   | 18                    | 140 784.11     | -              |
| 88 | T2016/066       | UPGRADING OF SCHOOL ABLUTION FACILITIES IN THE RURAL AREA OF CAPE WINELANDS DISTRICT MUNICIPALITY  | 15/12/2016    | MASANDA TRADING CC                    | 1                   | 80                   | 20                    | 631 526.94     | -              |
| 89 | T2016/093       | APPOINTMENT OF SPECIALIST SERVICE PROVIDER: TRAFFIC STUDY AT PRE-DETERMINED INTERSECTIONS IN WORCESTER: BREEDE VALLEY MUNICIPALITY             | 15/12/2016    | ELEMENT CONSULTING ENGINEER (PTY) LTD | 2                   | 80                   | 18                    | 612 180.00     | -              |
| 90 | T2016/045       | MAINTENANCE AND SUPPORT OF THE CAPE WINELANDS DISTRICT MUNICIPALITY'S WIRELESS WIDE NETWORK FOR THE PERIOD 03 JANUARY 2017 TO 30 NOVEMBER 2017 | 15/12/2016    | BRANDWACHT IT                         | 4                   | 80                   | 12                    | 227 810.00     | -              |
| 91 | T2016/085A      | SUPPLY AND DELIVERY OF UNIFORM AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD 03 JANUARY 2016 TO 30 JUNE 2019                                | 15/12/2016    | FG UNIFORMS CC                        | 1                   | 90                   | 10                    | 101 000.00     | -              |
| 92 | T2016/085B      | SUPPLY AND DELIVERY OF UNIFORM AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD 03 JANUARY 2016 TO 30 JUNE 2019                                | 15/12/2016    | KTP PROCUREMENT AND LOGISTICS CC      | 1                   | 90                   | 10                    | 101 000.00     | -              |
| 93 | T2016/085C      | SUPPLY AND DELIVERY OF UNIFORM AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD 03 JANUARY 2016 TO 30 JUNE 2019                                | 15/12/2016    | STEVEN RIDGE CC                       | 4                   | 90                   | 5                     | 101 000.00     | -              |
| 94 | T2016/085D      | SUPPLY AND DELIVERY OF UNIFORM AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD 03 JANUARY 2016 TO 30 JUNE 2019                                | 15/12/2016    | SPARKS & ELLIS (PTY) LTD              | 0                   | 90                   | 0                     | 101 000.00     | -              |

|     | Contract Number | Type of goods/service acquired  | Contract Date | Supplier   | B-BBEE contribution | PRICE Points (90/80) | B-BBEE Points (20/10) | Contract Value | Premium Paid % |
|-----|-----------------|---|---------------|--|---------------------|----------------------|-----------------------|----------------|----------------|
| 95  | T2016/085E      | SUPPLY AND DELIVERY OF UNIFORM AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD 03 JANUARY 2016 TO 30 JUNE 2019 | 15/12/2016    | MARCE PROJECTS   | 1                   | 90                   | 10                    | 101 000.00     | -              |
| 96  | Q2016/097       | TRUCK SHADE PORTS CWDM FIRE STATION WORCESTER   | 23/01/2017    | MASANDA TRADING CC   | 1                   | 80                   | 20                    | 162 752.36     | -              |
| 97  | Q2016/091       | RECRUITMENT AND SUPERVISION OF WARD BASED RISK ASSESSMENT RESEARCHERS   | 31/01/2017    | AW MANAGEMENT CONSULTING   | 1                   | 80                   | 20                    | 200 000.00     | -              |
| 98  | Q2016/047       | PALISADE FENCE AND SLIDING GATE CWDM ROADS DEPOT ROBERTSON  | 31/01/2017    | GATEWAY METALWORKS   | 1                   | 80                   | 20                    | 103 492.62     | -              |
| 99  | T2016/087       | LEASING OF 2 DIGITAL FRANKING MACHINES FOR THE PERIOD 1 APRIL 2017 TO 30 NOVEMBER 2019                          | 24/02/2017    | MAILING & MECHANISATION CAPE CC  | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 100 | T2016/092       | PROVISION OF BANKING SERVICES FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2022  | 24/02/2017    | NEDBANK LIMITED  | 2                   | 90                   | 9                     | 208 575.65     | -              |
| 101 | T2016/099       | PROVISION OF A DEBT COLLECTION SERVICE FOR A THREE (3) YEAR PERIOD  | 24/02/2014    | MARKALIO REVENUE SOLUTIONS   | 2                   | 80                   | 18                    | 101 000.00     | -              |
| 102 | T2016/094       | INSTALLATION, SERVICE AND MAINTENANCE OF A GAS SUPPRESSION SYSTEM AT CWDM WORCESTER FOR A 3-YEAR PERIOD         | 24/02/2017    | VULCAN INTEGRATED SOLUTIONS (PTY) LTD  | 0                   | 80                   | 0                     | 147 658.84     | -              |
| 103 | T2016/068       | SUPPLY AND INSTALLATION OF AIR CONDITIONERS   | 28/03/2017    | VRIES AIRCONDITIONING & REFREGIRATION  | 1                   | 65.54                | 20                    | 287 623.00     | 9 918.09       |
| 104 | T2016/095       | VMWARE AND VEEAM SOFTWARE UPGRADES AND MAINTENANCE RENEWALS FOR A PERIOD OF TWELVE (12) MONTHS                  | 28/03/2017    | FIRST TECHNOLOGY WESTERN CAPE (PTY) LTD  | 0                   | 80                   | 0                     | 220 575.34     | -              |
| 105 | T2016/102A      | REPLENISHMENT OF FUEL (PETROL, DIESEL, OILS AND OTHER LUBRICANTS) FOR THE PERIOD 1 APRIL 2017 TO 31 MARCH 2020  | 28/03/2017    | Bergzicht Motors - Stellenbosch  | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 106 | T2016/102B      | REPLENISHMENT OF FUEL (PETROL, DIESEL, OILS AND OTHER LUBRICANTS) FOR THE PERIOD 1 APRIL 2017 TO 31 MARCH 2020  | 28/03/2017    | Kaap Agri Bedryf Beperk - Stellenbosch / Worcester / Paarl / Ceres / Robertson / | 3                   | 80                   | 16                    | 101 000.00     | -              |

|     | Contract Number | Type of goods/service acquired  | Contract Date | Supplier  | B-BBEE contribution | PRICE Points (90/80) | B-BBEE Points (20/10) | Contract Value | Premium Paid % |
|-----|-----------------|---|---------------|---|---------------------|----------------------|-----------------------|----------------|----------------|
|     |                 |   |               | Montagu / Wellington  |                     |                      |                       |                |                |
| 107 | T2016/102C      | REPLENISHMENT OF FUEL (PETROL, DIESEL, OILS AND OTHER LUBRICANTS) FOR THE PERIOD 1 APRIL 2017 TO 31 MARCH 2020                          | 28/03/2017    | Stellenbosch Square Service Station (Pty) Ltd - Stellenbosch  | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 108 | T2016/102D      | REPLENISHMENT OF FUEL (PETROL, DIESEL, OILS AND OTHER LUBRICANTS) FOR THE PERIOD 1 APRIL 2017 TO 31 MARCH 2020                          | 28/03/2017    | The Business Zone 1891 CC - Jonker & Jonker Freshstop - Paarl | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 109 | T2016/102E      | REPLENISHMENT OF FUEL (PETROL, DIESEL, OILS AND OTHER LUBRICANTS) FOR THE PERIOD 1 APRIL 2017 TO 31 MARCH 2020                          | 28/03/2017    | CDR Motors T/a Ceres Toyota - Ceres                           | 6                   | 80                   | 6                     | 101 000.00     | -              |
| 110 | T2016/102F      | REPLENISHMENT OF FUEL (PETROL, DIESEL, OILS AND OTHER LUBRICANTS) FOR THE PERIOD 1 APRIL 2017 TO 31 MARCH 2020                          | 28/03/2017    | Robertson Shell Trust - Robertson                             | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 111 | T2016/102G      | REPLENISHMENT OF FUEL (PETROL, DIESEL, OILS AND OTHER LUBRICANTS) FOR THE PERIOD 1 APRIL 2017 TO 31 MARCH 2020                          | 28/03/2017    | Buks van Zyl Motors BK H/a Montagu Toyota - Montagu           | 7                   | 80                   | 4                     | 101 000.00     | -              |
| 112 | T2016/104       | SUPPLY AND DELIVERY OF TREES AND SHRUBS TO STELLENBOSCH, DRAKENSTEIN, WITZENBERG, BREEDE VALLEY AND LANGEBERG FOR A PERIOD OF 12 MONTHS | 28/03/2017    | TULBAGH KWEKERY 2 BK  | 0                   | 80                   | 0                     | 224 300.00     | -              |
| 113 | T2016/109       | CALL FOR PROPOSALS – TRANSPORT MONTH EVENT  | 28/03/2017    | TIGER EYE TRADING   | 1                   | 80                   | 20                    | 480 000.00     | -              |
| 114 | Q2016/125       | FACILITATION OF DISASTER MANAGEMENT TRAINING  | 29 /03/2017   | DISASTER MANAGEMENT SOLUTIONS                                 | 4                   | 80                   | 12                    | 200 000.00     | -              |
| 115 | Q2016/126       | SUPPLY AND DELIVERY OF ADULT DIAPERS AND SANITARY TOWELS  | 22/03/2017    | POLARAMA WHOLESALERS  | 2                   | 80                   | 18                    | 150 000.00     | -              |
| 116 | Q2016/130       | SUPPLY AND DELIVERY OF SCIENTIFIC CALCULATORS AND MATHEMATICAL SETS   | 29/03/2017    | BIDVEST OFFICE (PTY) LTD                                      | 2                   | 80                   | 18                    | 200 000.00     | -              |
| 117 | Q2016/132       | PROFESSIONAL SERVICES FOR THE ICT DISASTER RECOVERY AND BUSINESS CONTINUITY SOLUTION  | 25/04/2017    | XEPA CONSULTING (PTY) LTD                                     | 0                   | 80                   | 0                     | 199 272.00     | -              |
| 118 | Q2016/133       | SUPPLY AND DELIVERY OF PRE-PACKED CATERING FOR THE GOLDEN GAMES EVENT, WORCESTER  | 10/04/2017    | IDMA KAPEL  | 0                   | 80                   | 0                     | 142 500.00     | -              |

|     | Contract Number | Type of goods/service acquired   | Contract Date | Supplier                                | B-BBEE contribution | PRICE Points (90/80) | B-BBEE Points (20/10) | Contract Value | Premium Paid % |
|-----|-----------------|--|---------------|---|---------------------|----------------------|-----------------------|----------------|----------------|
| 119 | T2016/110       | SUPPLY AND DELIVERY OF BRANDED LEARNER PEAK CAPS FOR THE PERIOD 01 MAY 2017 TO 30 APRIL 2018   | 17/05/2017    | TIGER EYE TRADING                       | 1                   | 72.26                | 20                    | 350 000.00     | -              |
| 120 | Q2016/135       | SUPPLY AND DELIVERY OF SERVER HARDWARE AND WARRANTIES  | 10/05/2017    | FIRST TECHNOLOGY WESTERN CAPE (PTY) LTD | 2                   | 80                   | 18                    | 146 534.46     | -              |
| 121 | Q2016/137       | NATIONAL CERTIFICATE: SUPERVISION OF CONSTRUCTION PROCESSES NQF 4 (SAQA ID: 49053) TRAINING  | 05/05/2017    | ACADEMY FOR CONSTRUCTION SKILLS LTD     | 2                   | 80                   | 18                    | 198 771.54     | -              |
| 122 | T2017/003       | TREE EVALUATION AND FELLING ACTIVITIES IN PROVINCIAL ROAD RESERVES FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2019  | 12/06/2017    | Distinctive Choice 306 CC T/a Avante    | 1                   | 80                   | 0                     | 160 470.00     | -              |
| 123 | T2017/014       | RENTAL, REFILLING AND DELIVERY OF GAS (ACETYLENE, OXYGEN AND ARGOSHIELD) AND ACCESSORIES FOR THE PERIOD 01 JUNE 2017 TO 30 JUNE 2019   | 12/06/2017    | African Oxygen Limited T/a Afrox        | 0                   | 80                   | 0                     | 174 963.17     | -              |
| 124 | T2016/103       | APPOINTMENT OF A SPECIALIST SERVICE PROVIDER: SERVICES REQUIRED IN TERMS OF THE NATIONAL LAND TRANSPORT ACT, 2009 (ACT NO 5 OF 2009): REVIEW OF THE TRANSPORT REGISTER AND OPERATING LICENCE PLAN FOR DRAKENSTEIN MUNICIPALITY | 12/06/2017    | ITS Engineers (Pty) Ltd                 | 2                   | 80                   | 18                    | 995 539.00     | -              |
| 125 | T2016/005B/01   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2019            | 12/06/2017    | Absolute Ablutions (Pty) Ltd            | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 126 | T2016/005B/02   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2020            | 12/06/2017    | Babcock Africa Services (Pty) Ltd       | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 127 | T2016/005B/03   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2021            | 12/06/2017    | Brandwacht Besproeiing CC               | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 128 | T2016/005B/04   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2022            | 12/06/2017    | Cable doctor                            | 0                   | 80                   | 0                     | 101 000.00     | -              |



|     | Contract Number | Type of goods/service acquired  | Contract Date | Supplier  | B-BBEE contribution | PRICE Points (90/80) | B-BBEE Points (20/10) | Contract Value | Premium Paid % |
|-----|-----------------|---|---------------|---|---------------------|----------------------|-----------------------|----------------|----------------|
| 129 | T2016/005B/05   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2023 | 12/06/2017    | ERC Engineering (Pty) Ltd                         | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 130 | T2016/005B/06   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2024 | 12/06/2017    | GW Autotech (Pty) Ltd                             | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 131 | T2016/005B/07   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2025 | 12/06/2017    | HD Transmissions (Pty) Ltd                        | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 132 | T2016/005B/08   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2026 | 12/06/2017    | Ian Dickie & Co.                                  | 6                   | 80                   | 0                     | 101 000.00     | -              |
| 133 | T2016/005B/09   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2027 | 12/06/2017    | Integrated Technical Services Cape CC t/a Karcher | 2                   | 80                   | 0                     | 101 000.00     | -              |
| 134 | T2016/005B/10   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2028 | 12/06/2017    | Johan Le Roux Ingenieurswerke                     | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 135 | T2016/005B/11   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2029 | 12/06/2017    | Jordivista (Pty) Ltd                              | 4                   | 80                   | 0                     | 101 000.00     | -              |
| 136 | T2016/005B/12   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2030 | 12/06/2017    | K2T Agencies CC t/a Safestop Cape                 | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 137 | T2016/005B/13   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30           | 12/06/2017    | Landbou Onderdele                                 | 0                   | 80                   | 0                     | 101 000.00     | -              |

|     | Contract Number | Type of goods/service acquired  | Contract Date | Supplier                                       | B-BBEE contribution | PRICE Points (90/80) | B-BBEE Points (20/10) | Contract Value | Premium Paid % |
|-----|-----------------|---|---------------|--|---------------------|----------------------|-----------------------|----------------|----------------|
|     |                 | JUNE 2031   |               |  |                     |                      |                       |                |                |
| 138 | T2016/005B/14   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2032 | 12/06/2017    | LG Tow-In CC                                   | 4                   | 80                   | 0                     | 101 000.00     | -              |
| 139 | T2016/005B/15   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2033 | 12/06/2017    | Lumber and Lawn (Pty) Ltd                      | 1                   | 80                   | 0                     | 101 000.00     | -              |
| 140 | T2016/005B/16   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2034 | 12/06/2017    | NDA Autolec                                    | 4                   | 80                   | 0                     | 101 000.00     | -              |
| 141 | T2016/005B/17   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2035 | 12/06/2017    | Novel Motor Company                            | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 142 | T2016/005B/18   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2036 | 12/06/2017    | Premier Attraction 567 CC t/a M & G Automotive | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 143 | T2016/005B/19   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2037 | 12/06/2017    | Truck City (Pty) Ltd                           | 8                   | 80                   | 0                     | 101 000.00     | -              |
| 144 | T2016/005B/20   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2038 | 12/06/2017    | Two-tone Trade 57                              | 4                   | 80                   | 0                     | 101 000.00     | -              |
| 145 | T2016/005B/21   | SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 MAY 2017 TO 30 JUNE 2039 | 12/06/2017    | Wearcheck, a div of Torre Analytical Services  | 0                   | 80                   | 0                     | 101 000.00     | -              |

|     | Contract Number | Type of goods/service acquired   | Contract Date | Supplier   | B-BBEE contribution | PRICE Points (90/80) | B-BBEE Points (20/10) | Contract Value | Premium Paid % |
|-----|-----------------|--|---------------|--|---------------------|----------------------|-----------------------|----------------|----------------|
| 146 | T2017/004       | TRAVEL AGENCY SERVICES FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020   | 12/06/2017    | Gemini Moon Trading 7 (Pty) Ltd T/a Nexus Travel | 2                   | 80                   | 18                    | 101 000.00     | -              |
| 147 | T2017/005       | INTERPRETER SERVICES FOR AFRIKAANS, ENGLISH AND ISIXHOSA FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020   | 12/06/2017    | Rainbow Interpreters                             | 0                   | 80                   | 0                     | 101 000.00     | -              |
| 148 | T2017/006       | ADVERTISING SERVICES FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020   | 12/06/2017    | Ayanda Mbanga Communications (Pty) Ltd           | 2                   | 80                   | 18                    | 101 000.00     | -              |
| 149 | T2017/007       | SECURITY AND ACCESS CONTROL SERVICES FOR 51 TRAPPES STREET, WORCESTER FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2019  | 12/06/2017    | K Zingange T/a Hlobo                             | 0                   | 80                   | 0                     | 540 860.00     | -              |
| 150 | T2017/008       | SECURITY AND ACCESS CONTROL SERVICES AT 46ALEXANDER STREET, 29 DU TOIT STREET AND C/O LANGENHOVEN STREET AND BIRD STREET, STELLENBOSCH, AS WELL AS A SECURITY AND PATROL SERVICES AT THE DRUKKERS AVENUE PREMISES FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2019 | 12/06/2017    | Farmguard Security CC                            | 1                   | 80                   | 20                    | 2 145 164.32   | -              |
| 151 | T2017/009       | SECURITY AND ACCESS CONTROL SERVICES FOR 194 MAIN STREET, PAARL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2019  | 12/06/2017    | Baruch Security Services                         | 1                   | 80                   | 20                    | 572 563.19     | -              |
| 152 | T2017/015       | PEST CONTROL AND HYGIENE SERVICES FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020  | 12/06/2017    | Servest (Pty) Ltd                                | 2                   | 80                   | 18                    | 65 889.00      | -              |
| 153 | T2017/016A      | CLEANING / GARDENING / REFRESHMENT SERVICES IN STELLENBOSCH, PAARL & WELLINGTON FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018  | 14/06/2017    | Top n Nos CC                                     | 1                   | 80                   | 20                    | 235 296.00     | -              |
| 154 | T2017/016B      | CLEANING / GARDENING / REFRESHMENT SERVICES IN STELLENBOSCH, PAARL, CERES, WORCESTER AND ROBERTSON FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018   | 14/06/2017    | Samcho Cleaning Services (Pvt) Ltd               | 1                   | 80                   | 20                    | 271 684.80     | -              |
| 155 | T2017/017       | SECURITY SERVICES FOR THE ROADS DEPARTMENT, CERES, ROBERTSON AND WORCESTER FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2019   | 14/06/2017    | K Zingange T/a Hlobo Security                    | 0                   | 80                   | 0                     | 557 584.00     | -              |
| 156 | T2017/011A      | SUPPLY AND DELIVERY OF FIRE EXTINGUISHING MATERIAL AND EQUIPMENT FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018   | 26/06/2017    | Alles Feuer CC                                   | 1                   | 80                   | 20                    | 599 622.15     | -              |
| 157 | T2017/011B      | SUPPLY AND DELIVERY OF FIRE EXTINGUISHING MATERIAL AND EQUIPMENT FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018   | 26/06/2017    | Marce Projects                                   | 0                   | 80                   | 0                     | 269 803.80     | -              |

|     | <b>Contract Number</b> | <b>Type of goods/service acquired</b>   | <b>Contract Date</b> | <b>Supplier</b>                      | <b>B-BBEE contribution</b> | <b>PRICE Points (90/80)</b> | <b>B-BBEE Points (20/10)</b> | <b>Contract Value</b> | <b>Premium Paid %</b> |
|-----|------------------------|---|----------------------|--------------------------------------|----------------------------|-----------------------------|------------------------------|-----------------------|-----------------------|
| 158 | T2017/011C             | SUPPLY AND DELIVERY OF FIRE EXTINGUISHING MATERIAL AND EQUIPMENT FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018  | 26/06/2017           | SA Fire Watch (Pty) Ltd              | 1                          | 80                          | 20                           | 54 680.00             | -                     |
| 159 | T2017/012A             | GROUND CREWS FOR FIRE FIGHTING AND FIRE RELATED FUNCTIONS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2019   | 26/06/2017           | Amasini Nama Hlathi (Pty) Ltd        | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 160 | T2017/012B             | GROUND CREWS FOR FIRE FIGHTING AND FIRE RELATED FUNCTIONS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2019   | 26/06/2017           | Lewis Bush Clearing                  | 1                          | 80                          | 0                            | 101 000.00            | -                     |
| 161 | T2017/012C             | GROUND CREWS FOR FIRE FIGHTING AND FIRE RELATED FUNCTIONS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2019   | 26/06/2017           | Limitless RA (Pty)                   | 4                          | 80                          | 0                            | 101 000.00            | -                     |
| 162 | T2017/012D             | GROUND CREWS FOR FIRE FIGHTING AND FIRE RELATED FUNCTIONS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2019   | 26/06/2017           | NCC Environmental Services (Pty) Ltd | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 163 | T2017/012E             | GROUND CREWS FOR FIRE FIGHTING AND FIRE RELATED FUNCTIONS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2019   | 26/06/2017           | Stem in die Bos Ontbossing Bk        | 0                          | 80                          | 0                            | 101 000.00            | -                     |
| 164 | T2017/013              | AERIAL FIRE-FIGHTING SUPPORT SERVICES IN THE CAPE WINELANDS DISTRICT FOR THE PERIOD 01 NOVEMBER 2017 TO 30 APRIL 2018 AND FOR THE PERIOD 01 NOVEMBER 2018 TO APRIL 2019 | 26/06/2017           | Henley Air (Pty) Ltd                 | 8                          | 80                          | 6                            | 1 000 000.00          | -                     |
| 165 | T2017/026              | SUPPLY AND DELIVERY OF FIRE FIGHTING PUMPS FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018   | 26/06/2017           | Fire Stuff 365 CC T/a Fire 24/7      | 4                          | 80                          | 12                           | 411 094.72            | -                     |

## ANNEXURE "A4"

### Transactions concluded with - "Close family members of persons in the service of the state"

Disclosures: In terms of Regulation 45 awards to close family members of persons in the service of the state must be included in the notes to the annual financial statements of a municipality or municipal entity if more than R2 000, to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months.

| Supplier's Name                            | Relationship            | Capacity                       | 2015/2016            | 2016/2017            |
|--|-------------------------|--------------------------------|----------------------|----------------------|
| AE HUMAN T/A ASTRA CATERING                | CHILD                   | LENACHE BURGER-HEALTH PRACT    | 0.00                 | 507 424.00           |
| AJEE CONSULTANCY CC                        | SPOUSE                  | HUSBAND IS IN SA POLICE FORCE  | 35 455.00            | 96 545.00            |
| AMERICA BUSDIENS                           | CHILD                   | VH AMERICA - CWDM WORKSHOP     | 0.00                 | 123 580.00           |
| ASTRA CATERING                             | CHILD                   | LENACHE BURGER-HEALTH PRACT    | 241 045.00           | 0.00                 |
| AURECON SOUTH AFRICA (PTY) LTD             | SPOUSE                  | VARIOUS RELATIONS TO OWNERS    | 272 278.48           | 87 721.50            |
| BERLIN CONSTRUCTION & LOGISTICS (PTY) LTD  | CHILD                   | WORK FOR DEPARTMENT OF HEALTH  | 0.00                 | 12 121.58            |
| BK ENTERPRISES                             | SPOUSE                  | MRS KRUGER - DEPT. AGRICULTURE | 15 400.00            | 1 400.00             |
| C BAR LANDSCAPING CC                       | COUSIN                  | E NIEMAND CWDM COUSIN OF J A H | 0.00                 | 256 893.28           |
| C E MINNAAR T/A EXQUISITE HIGH TEA         | SON/DAUGHTER-<br>IN-LAW | CLINT ROLAND - BUDGET OFFICE   | 105 749.00           | 144 676.50           |
| ESSENTIAL OFFICE SUPPLIES CC               | SPOUSE                  | WORKS AT DEPT OF EDUCATION     | 6 118.95             | 0.00                 |
| FAURE AND FAURE INCORPORATED               | SPOUSE                  | LW FORTUIN- JUSTICE DEPARTMENT | 0.00                 | 9 329.00             |
| GIBB (PTY) LTD                             | OTHER FAMILY            | VARIOUS FAMILY MEMBERS         | 0.00                 | 263 340.00           |
| GRYDE ENTERPRISES (PTY) LTD                | CHILD                   | G BRANDON - DEPT. CORRECTIONAL | 0.00                 | 9 500.00             |
| J WALTERS T/A J C TRAVEL                   | SPOUSE                  | TEACHER: WCED                  | 30 600.00            | 220 050.00           |
| JAH GUIDE DAVIDS AGRICULTURE (PTY) LTD     | SPOUSE                  | SAPS - WIFE OF DIRECTOR        | 0.00                 | 539 873.97           |
| JC REFRIGERATION CAPE CC                   | SPOUSE                  | WORKING FOR SA POLICE          | 7 796.68             | 0.00                 |
| KLEINPLASIE RESTAURANT                     | SPOUSE                  | JOHAN BOTHA - MHS WORCESTER    | 1 200.00             | 0.00                 |
| LUMBER & LAWN (PTY) LTD                    | SPOUSE                  | WIFE: TEACHER LOCHNERHOF PRIM  | 22 232.23            | 9 552.09             |
| M & N BAKWERKE CC                          | BROTHER/SISTER          | E NIEMAND - SCM STELLENBOSCH   | 31 301.42            | 7 684.00             |
| MASIQHAME TRADING 77 CC                    | CHILD                   | DEPT. OF AGRICULT. & FORISTRY  | 0.00                 | 96 919.80            |
| MORESON GRONDVERSKUIWERS BK                | CHILD                   | WORK FOR DEPT. OF HEALTH       | 11 304 492.62        | 14 023 458.41        |
| MUBESKO AFRICA CC                          | SPOUSE                  | WIFE- WORK FOR DEPT. OF HEALTH | 39 051.84            | 0.00                 |
| NCC ENVIRONMENTAL SERVICES (PTY) LTD       | SPOUSE                  | WIFE WORK AT CITY OF CAPE TOWN | 0.00                 | 619 040.52           |
| PESTEC CC                                  | SPOUSE                  | WIFE WORKS AT CERES PROV HOSP  | 3 591.00             | 0.00                 |
| PISTON POWER CHEMICALS CC                  | SPOUSE                  | WORK FOR DEPT. OF EDUCATION    | 150 056.41           | 399 627.00           |
| ROBERTSON SHELL TRUST                      | SPOUSE                  | WCED- MR DB AUGUSTYN           | 0.00                 | 285 206.36           |
| S PIETERSEN T/A SP HEALTH AND SANITATION   | PARENT                  | A ALLOM - CLLR. DRAKENSTEIN    | 0.00                 | 89 940.00            |
| SMEC SOUTH AFRICA (PTY) LTD                | SPOUSE                  | YVONNE PHOSA - MEC: ECON.DEV.  | 22 509.30            | 2 760 441.60         |
| SOLOMON FUNERALS                           | SPOUSE                  | WELLINGTON MAGISTRATE COURT    | 1 500.00             | 0.00                 |
| T B VAN DER MERWE H/A VDM BUSDIENS         | CHILD                   | SON IS WORKING FOR SAPS        | 35 600.00            | 0.00                 |
| THE BUSINESS ZONE 932 CC T/A JLM24 SERVICE | SPOUSE                  | TEACHER: WCED                  | 38 280.00            | 66 885.00            |
| VALLEI AUTO HERSTELWERKE (PTY) LTD         | CHILD                   | C MOSTERT - PROV. TRAFFIC      | 53 331.13            | 30 561.70            |
| VALLEY FUNERALS (WORCESTER)                | SPOUSE                  | WIFE - DEPT.OF EDUCATION       | 12 000.00            | 15 250.00            |
| WHILE IT'S DAY                             | SPOUSE                  | CHARLOTIE HECTOR - NHBRC       | 1 819.99             | 0.00                 |
|  |                         |                                | <b>12 431 409.05</b> | <b>20 677 021.31</b> |

**DISCLOSURE OF BENEFITS IN TERMS OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 32 of 2000**

In terms of **Schedule 1. 5(2)** A councillor who, or whose spouse, partner, business associate or close family member, acquired or stands to acquire any direct benefit from a contract concluded with the municipality, must disclose full particulars of the benefit of which the councillor is aware at the first meeting of the municipal council at which it is possible for the councillor to make the disclosure; and

In terms of **Schedule 2. 5(1)** A staff member of a municipality who, or whose spouse, partner, business associate or close family member, acquired or stands to acquire any direct benefit from a contract concluded with the municipality, must disclose in writing full particulars of the benefit to the council.

**IN ADDITION TO REGULATION 45 ABOVE - THE FOLLOWING PAYMENTS WERE IDENTIFIED:**

| <b>Beneficiary's Name</b>         | <b>Relationship</b> | <b>Associate</b>                | <b>Third party that connects them</b> | <b>Year to Date Payments 2015/2016</b> | <b>Year to Date Payments 2016/2017</b> |
|-----------------------------------|---------------------|---------------------------------|---------------------------------------|--|--|
| MEYER ELECTRICAL AND CONSTRUCTION | BUSINESS ASSOCIATE  | CLR. P MARRAN - BREEDE VALLEY   | BMMX TRADING(PTY) LTD                 | 1 931 079.22                           | 1 647 733.63                           |
| H A CONRADIE & VENNOTE ING        | BUSINESS ASSOCIATE  | C V SCHROEDER SNR. MANAGER CWDM | NID-NATIONAL INSTITUTE FOR THE DEAF   | 1 520.00                               | 0.00                                   |
|                                   |                     |                                 |                                       | <b>R 1 932 599.22</b>                  | <b>R 1 647 733.63</b>                  |